

THE IVERS PARISH COUNCIL

9th May 2023

To all Members of the PARISH COUNCIL

You are hereby summoned to attend the **Annual Statutory Parish Council meeting of The Ivers Parish Council** to be held on Monday 15th May 2021 commencing at 7.00pm. The meeting will be held at the **Jubilee Pavilion, Iver Recreation Ground SL0 9PW**. (Due to the government's decision not to renew the legislation permitting online/electronic meetings this meeting of the Council must be convened as a physical meeting).

.Signed *K A Crowhurst*

Karen Crowhurst

Locum Clerk to the Council

clerk@iversparishcouncil.gov.uk

01753655331

AGENDA

1. ELECTION OF CHAIR

- a. To elect a Chair of Council
- b. Elected Chair to sign the Declaration of Office of Chairman

2. ELECTION OF VICE CHAIR

To elect a Vice Chair of Council

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

- a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest.
- b. To receive any written requests for dispensations for disclosable pecuniary interests.
- c. To grant any requests for dispensation as appropriate.

5. PUBLIC PARTICIPATION

An Open Session will be held for members of the public who may ask questions or submit comments about agenda items/parish council matters. Parish Councillors may also make comment at this time. If there is a representative from Thames Valley Police, and/or a Buckinghamshire Council Member in attendance, there will be an opportunity for them to report on any relevant matter or ask/answer questions. Each person speaking will usually be limited to three minutes. Duration of this part of the meeting usually to be no longer than fifteen minutes. Questions and representations can be submitted to the meeting via the Clerk who will read these out. If you wish to address council or ask a question and do not wish to attend the

physical meeting, or are not able to attend, you can submit questions in writing or via email to the Clerk no less than 1200 on the day of the meeting.

6. COMMITTEE APPOINTMENTS

To agree councillor appointments to committees. See Appendix 6 for the list of committees and number of appointments.

7. MINUTES

To consider and approve the minutes of the meeting held on 17th April 2023. See Appendix 7.

8. CHAIR ANNOUNCEMENTS

9. WORKING GROUP APPOINTMENTS

To agree councillor appointments to the Christmas Lights and Event Working group (previously 6 councillors with community representatives).

10. EXTERNAL BODY APPOINTMENTS

To agree councillor appointments to the external bodies listed on Appendix 10

11. GENERAL POWER OF COMPETENCE

To receive the report of the Clerk. See Appendix 11

*Recommendation: The Parish Council is not eligible to have the General Power of Competence
It is recommended that the members invoke the General Power of Competence*

12. COMMITTEE MINUTES

- a. Minutes of the Planning Committee Meeting held on 11 April 2023. See Appendix 12.

13. POLICIES FOR ADOPTION

- a. The Ivers Parish Council Standing Orders
- b. The Ivers Parish Council Financial Regulations
- c. The Ivers Parish Council Code of Conduct
- d. The Ivers Parish Council Scheme of Delegation

14. TO APPOINT A WORKING GROUP TO REVIEW LISTINGS ON THE BUCKINGHAMSHIRE'S COMMUNITY ASSET LIST

Purpose: To make recommendations to Council to list or re-list any other assets in the Parish and to consider recommendations to Council should a listed Community Asset become available for sale.

15. FINANCE

- a. To receive the Accounts for Payment for April 2023. See Appendix 15.

16. ANNUAL RETURN & FINAL ACCOUNTS 2022-2023 – FINAL ACCOUNTS DOCUMENT AND COPY OF AUDIT FORM PREVIOUSLY CIRCULATED

- a. To approve the end of year accounts 2022-23 – See Appendix 16a.
- b. End of year bank reconciliation(s)

- c. Approve section 1 – Annual Governance Statement – See Appendix 16b
- d. Approve section 2 – Accounting Statements
- e. To sign the Audit form (AGAR) for submission to the External Auditors subject to the Internal Auditors approval
- f. To consider whether the Ivers Parish Council has effective control measures in place for finance and audit.

17. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are confidential)

18. INSURANCE

19. TO CONSIDER QUOTATIONS FOR THE RECRUITMENT OF CHIEF OFFICER/RFO