

## THE IVERS PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON 17 APRIL 2023 AT 7.00PM IN THE JUBILEE PAVILION, IVER RECREATION GROUND SL0 9PW

**Present:** Councillors Ciarán Beary, Adam Burke, Julie Cook, Vishal Gupta, Sarah Hutchins, Wendy Matthews, Peter Stanhope, and Michael Sullivan.

**In attendance:**

Karen Crowhurst – Locum Clerk  
Jeremy Day (Deputy Clerk)  
One member of the public

#### 508/22 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Sam Bhachu, Cllr Mohinder Bhatti, Cllr Paul Brooksby, Cllr Peter Kinchin, Cllr Mohinder Bhatti, Cllr Stuart Mills and Cllr Graham Young

#### 509/22 DECLARATIONS OF INTEREST

- a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest.

There were no declarations of interest.

- b. To receive any written requests for dispensations for disclosable pecuniary interests.

No written dispensation requests were received.

- c. To grant any requests for dispensation as appropriate.  
There were no requests to grant.

There were no declarations if interests.

#### 510/22 PUBLIC PARTICIPATION

An Open Session will be held for members of the public who may make representations, ask questions, or submit evidence in respect of the business on the agenda or make representations or ask questions in respect any matter relating to Council business.

*If there is a representative from Thames Valley Police, and/or a Buckinghamshire Council Member in attendance, there will be an opportunity for them to report on*

*any relevant matter or ask/answer questions. Each person speaking will be limited to three minutes. Duration of this part of the meeting usually to be no longer than fifteen minutes.*

One member of the public spoke about bus shelters in the Parish which need maintenance work to be carried out on them. Deputy Clerk informed the member of the public that a schedule of work is in hand for the maintenance of the bus shelters.

A Councillor who advised she was speaking as a member of the public requested to know why agenda items she requested have not been placed on the Council or relevant committee agenda? The Locum Clerk apologised for the oversight and agreed to address this. There was also a request to know if anything has regarding the Mud Wharf. The Chair advised that the matter is in hand.

There was a request for signage to be installed on wildflower area where highway work is being conducted. The Deputy Clerk advised that signage is available and will be installed at the area raised.

## **511/22 MINUTES**

To consider the minutes of the Extraordinary Council meeting held on 25 January 2023 See Appendix 4.1

Prior to the resolution being made, a recorded vote was requested by Cllr Cook regarding acceptance of the minutes.

**For** accepting the minutes without amendment. Cllr Beary, Cllr Burke, Cllr Hutchins and Cllr Matthews.

**Against:** Cllr Cook, Cllr Gupta, Cllr Stanhope, and Cllr Sullivan.

As the vote was a split vote, the Chair chose to exercise his power of a casting vote which was for accepting the minutes presented. Therefore, the following resolution was made.

**RESOLVED** that:

The minutes of the Extraordinary Council held on 25 January 2023 are accepted as a true and accurate record of the meeting. The minutes were signed as such by the Chair.

To consider the minutes of the meeting of Council held on 20 March 2023 See Appendix 4.12

**RESOLVED** that:

The minutes of the Parish Council meeting held on 20 March be agreed as an accurate record of the meeting. The minutes were signed as such by the Chair.

**512/22 COMMITTEE MEETING MINUTES**

To receive the minutes of the Open Spaces and Highways Committee meeting held on 22 March 2023. See Appendix 4.3

**RESOLVED** to:

Receive the minutes of the Open Spaces and Highways Committee meeting hold on the 22 March 2023.

**513/22 CHAIR'S ANNOUNCEMENT**

The Chair requested that attendees consider how to behave inside and outside of meetings. The Chair requested when Members wish to speak, they speak through the Chair.

**514/22 POLICIES FOR ADOPTION**

- d. The Ivers Parish Council Standing Orders (**Appendix 7.1**)
- e. Staff Flexible Working Policies (**Appendix 7.2**)

Members agreed to defer the Standing Orders to the Annual Statutory meeting scheduled for the 15 of May 2023. Members agreed for the Locum Clerk to provide guidance on the changes suggested.

Members agreed, to defer the Staff Flexible Working Policy to the Staffing Committee when it next convenes a meeting.

**515/22 CALENDAR OF MEETINGS** – To accept the calendar of meetings presented.

See Appendix 8.1

Except for changing a Facilities and Events Committee meeting, Scheduled for Wednesday 3<sup>rd</sup> January 2023 the following resolution was made.

**RESOLVED** to.

Accept the meeting schedule presented.

**516/22 FINANCE**

- a. To receive and approve the accounts for payment for March 2023. See Appendix 9.1

**RESOLVED** that:

The accounts for payment for March 2023 be approved.

- b. To consider the comparison of expenditure/income against budget as of 31 March 2023 See Appendix 9.2

Members noted the comparison of expenditure/income reports as of 31 March 2023.

- c. Cllr Stanhope to report on the bank reconciliations undertaken to date.

Cllr Stanhope reported that he had visited the office and signed the all the bank reconciliations presented.

#### **517/22 CORPORATE RISK REGISTER**

To review the Corporate Risk Register at Appendix 10.1 Section 38.

Members agreed to accept the Corporate Risk Register presented. Members also agreed to update the Risk Register on an as needed basis.

#### **518/22 GRANT APPLICATIONS**

To consider the grant applications below, noting the following budget information: *that for the current financial year just ending the Grants (General) budget, code 6510/1, is overspent by £4,555 (that's expenditure of £6,555 against an agreed budget of £2,000) this overspend is partly offset by underspends against the Activities for Young People grants budget, code 6510/2, (£100 underspent) and Activities for Elderly People grants budget, code 6510/3, (£2,585.18 underspent) but the net overspend is still £1869.82. Therefore, any grants agreed at this meeting will need to be funded from the budget for the financial year starting 1 April 2023 – where the budgets are as follows: £4,000 for Grants (General); £1,000 for Activities for Young People and £3,000 for Activities for Elderly People.*

##### **Iver Heath Village Hall (Appendix 11.1)**

- f. £300.00 is applied for craft materials for children, the provision of afternoon tea, and decorations at the village hall for the Iver Coronation Big Lunch on 8 May 2023.

**RESOLVED** to:

Award the amount of £300.00 to Iver Village Hall.

**519/22 DATE, VENUE AND AGENDA FOR THE ANNUAL PARISH MEETING**

- a. To agree holding the meeting on 22 May 2023 at Iver Village Hall
- b. To agree the format
- c. To decide whether to have a guest speaker, if so whom

**RESOLVED** that:

The meeting proceeds on the date above. Members agreed that there for there to be a presentation regarding phase 2 of the Neighbourhood Plan. It was further agreed to invite community groups and organisations to attend the Annual Parish Meeting and refreshments are made available. A **resolution** was also made to grant. Delegated authority alongside the Clerk to Council Members to ensure that administration and other requirements are met to hold the Annual Parish Meeting.

**520/22 AK FOUNDATION REQUEST FOR A CLOTHING BANK AT IVER RECREATION GROUND CAR PARK ( Appendix 13.1)**

**RESOLVED** to:

Not allow an additional clothing bank at Iver Recreation Ground.

**521/22 IMPROVEMENTS AND EFFECTIVENESS**

After a brief discussion, Members agreed to change this agenda item for inclusion on all agendas to read: **To receive any items to improve how Council and Committee business is transacted.**

**522/22 EXCLUSION OF THE PRESS AND PUBLIC**

To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential)

It was **resolved** to exclude any press and members of the public in attendance.

**523/22 GROUNDS TEAM SEASONAL RESOURCING**

- a. To consider the proposal from the Deputy Clerk contained within confidential report presented. **(Appendix 16.1)**

After a debate it was **RESOLVED** to.

Proceed with the with confidential presented.

Members agreed for the Grounds Team Contracts be reviewed, to enable the operations of the Council to be covered.

**524/22 TO CLOSE THE MEETING**

There being no further business, the meeting closed at 7.59pm.

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