

CORONATION PICNIC EVENT UPDATE – MONDAY 8TH MAY 2023

The following arrangements have been made by the Officers to support this event.

- The original request was for use of the Recreation Ground with no mention of use of the Jubilee Pavilion. Minute 442/22 resolved to allow use of the Recreation Ground. Officers have extended this to include use of the Jubilee Pavilion on Monday 8th May 2023 on a limited access basis with exclusion of general public use.
- 4 Portaloo's will be delivered to the site on Friday 5th May and will be received by the Deputy Clerk. These will be collected either Tuesday 9th or Wednesday 10th May – to be agreed with the contractor.
- The Grounds Maintenance Team will carry out an inspection and litter pick in the morning of the event and assist the event organisers with the placement of cordoned off areas around the site. They will provide the relevant keys to the event organisers on the day.
- Officers have seen up to date Public Liability documentation in advance of the event as well assurance that any relevant licences have been applied for / obtained from the Unitary Council.
- Officers have requested sight of the Risk Assessment carried out for the event for review.

Jeremy Day
Deputy Clerk
24th April 2023