

THE IVERS PARISH COUNCIL

**MINUTES OF A MEETING OF THE FACILITIES AND EVENTS COMMITTEE
HELD ON 4 JANUARY 2023 AT 7.00PM**

Committee Members Present: Councillors Ciarán Beary, Julie Cook, Vishal Gupta, Wendy Matthews, Peter Stanhope and Graham Young

Absent: Councillor Paul Brooksby

In attendance: Nicole McCaig (Business Administrator and minute taker)

APOLOGIES

Councillors Peter Kinchin and Michael Sullivan

350/22 DECLARATIONS OF INTEREST

There were no interests declared.

351/22 PUBLIC PARTICIPATION

There were no members of the public in attendance at the meeting.

352/22 MINUTES

The minutes of 2nd November 2022 were considered.

RESOLVED that

The minutes of 2nd November 2022 be agreed and signed by the Chair.

353/22 CHAIR'S ANNOUNCEMENTS

Cllr Stanhope reported that Warm Rooms have been open at locations across the Parish, including the Bowls and British Legion clubs. The Royal British Legion have accessed funding via their own head office.

RESOLVED that

- Cllr Stanhope prepares a note of the participating warm room venues to be displayed on Parish Council notice boards.

The Business Administrator reported that the Community Board hadn't responded to a request for details on how to access funding for warm rooms.

354/22 FINANCE

The Committee received the income and expenditure for the year to 21st December 2022. Following a question from Cllr Cook, The Business Administrator explained that rent from the tenant at 63 Chequers Orchard was paid monthly in arrears and was up to date.

RESOLVED that

The Finance Report be noted as received by the Committee.

355/22 COMMITTEE ACTION PLAN

The Committee received the Action Plan.

Following a question from Cllr Cook, The Business Administrator explained that the Clerk had all the details needed to send the letter to a neighbour at Iver Recreation Ground who uses the car park to park their car.

RESOLVED that

The Action Plan be noted as received by the Committee.

356/22

HEATING & SUSTAINABILITY PROJECT

The Committee reviewed the survey reports in detail.

RESOLVED

- Cllr Cook to send details of the Bucks sourced solar panel provider to the Business Administrator.
- Business Administrator to organise loft insulation surveys and seek quotes for loft insulation at all Parish Council properties.
- Business Administrator to check that lighting at 45B High Street has been converted to LEDs.
- Business Administrator and Clerk to confirm that solar panels can be installed at the Iver Heath Pavilion.
- Business Administrator to confirm with the auditor if the Parish Council can charge the tennis club the existing rate for electricity once the solar panels are installed.
- Business Administrator to seek assistance with writing a specification for installation of solar panels at 45B High Street and the Iver Heath Pavilion, to include scope for future expansion of the system.
- Business Administrator to seek quotes for upgrading remaining lights, at the Iver Heath Pavilion, to LEDs.

357/22

IVER HEATH PAVILION CAR PARK – WHEELCHAIR ACCESSIBILITY

The Committee reviewed the quote.

RESOLVED

- Business Administrator to proceed with the work, funded via the Contingency and Miscellaneous Facilities and Events budget.

358/22

LEGIONELLA TESTING AND PREVENTION

The Business Administrator reported that legionella testing had recently been undertaken. The Committee reviewed the quote for Legionella Risk Assessments.

RESOLVED

- Not to proceed with Legionella Risk Assessments as Councillors were content that the weekly flushing and quarterly shower descale regime was sufficient.

359/22

IVER REC ALLOTMENTS – COMMUNAL COMPOST & SHED AREA

The Business Administrator reported that Plot 15 had not been rented and was available to progress the above project.

RESOLVED

- Cllr Stanhope to convene a meeting with the allotment holders to discuss further.
- The allotment committee would be responsible for managing the compost area and would be reviewed by the Committee to ensure it is being correctly managed.

360/22

KING CHARLES III'S CORONATION EVENTS – 6 MAY 2023

a) The Committee discussed dates and types of event.

RESOLVED

- Cllr Stanhope to convene a working group to finalise the date and type of event.
- Business Administrator to obtain quotes for bunting.
- Business Administrator and Deputy Clerk to confirm if summer hanging baskets can be delivered in time for the Coronation.
- Business Administrator to contact Lieutenant's Office to ask if there are any Bucks countywide event plans.

b) The Committee reviewed the quote for providing commemorative mugs for local school children.

RESOLVED

- Business Administrator to seek comparative quotes for mugs and to confirm order deadlines.

361/22

IMPROVEMENTS AND EFFECTIVENESS

The Committee discussed the use of non-Parish Council facilities for holding Committee meetings as this had an impact on the budget.

RESOLVED

- Business Administrator to ask the Hive to ensure equipment is removed from Iver Heath Pavilion to enable Committee meetings to take place there.

The meeting finished at 19:58pm

Signed Chair

Date