

Job Advertisement



THE IVERS

PARISH COUNCIL

We are recruiting!

Clerk

**Salary scale SCP 42-49, £48,587 to £57,199 p.a.
dependent upon experience and qualifications**

**F/T position but consideration will be given to part-time, job share, and hybrid working.
Minimum 3 days per week office-based.**

**A CiLCA qualified Clerk can be fully supported through the
Community Governance degree if desired**

Applications are invited for the post of Clerk/RFO (Responsible Finance Officer). The ideal candidate will be CiLCA qualified, or willing to obtain the qualification, with experience in management and a supporting wide variety of skills. Experience and qualifications in local government preferred but not essential as training will be given to the right candidate. A good knowledge of Outlook, Word, and Excel is essential.

A flexible approach is needed, as some evening and occasional weekend work will be required.

For a job description, recruitment pack, and application form, please visit our website:

<https://www.iversparishcouncil.gov.uk/> or email: sam.haywood@lgrc.uk

*The Ivers Parish Council is committed to equality of opportunity and actively
welcomes applications from all suitably qualified candidates.*