

THE IVERS PARISH COUNCIL

23 December 2022

To all Members of the FACILITIES AND EVENTS COMMITTEE

You are hereby summoned to attend the **Facilities & Events Committee of The Ivers Parish Council** to be held on **Wednesday 4 January 2023** commencing at **7.00pm**. This meeting will be held at Iver Heath Village Hall – Community Room (St. Margaret's Close, Iver Heath, Bucks, SL0 0DA) for the purpose of transacting the following business.

Louise Steele
Locum Clerk

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
 - a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest;
 - b. To receive any written requests for dispensations for disclosable pecuniary interests;
 - c. To grant any requests for dispensation as appropriate.
3. **PUBLIC PARTICIPATION** - *An Open Session will be held for members of the public who may make representations, ask questions and give evidence about agenda items. Parish Councillors may also make comment at this time. Each person speaking will usually be limited to three minutes. Duration of this part of the meeting usually to be no longer than fifteen minutes.*
4. **MEETING MINUTES**

To confirm and sign the minutes of the meetings held on the 2nd November 2022 - see Appendix 4.
5. **CHAIR'S ANNOUNCEMENTS**
6. **FINANCE**

To receive the Budget Comparison Report dated 21st December 2022 - see Appendix 6.
7. **FACILITIES AND EVENTS COMMITTEE ACTION PLAN**

To receive the Facilities and Events Committee Action Plan – see Appendix 7.
8. **HEATING & SUSTAINABILITY PROJECT**
 - a) To receive the Heating Survey Reports – see Appendix 8a-c.
 - b) Committee to consider actions that it wishes to take.
9. **IVER HEATH PAVILION CAR PARK – WHEELCHAIR ACCESSIBILITY**
 - a) To receive a quote for creating level access from the car park to the path at the front of the Iver Heath Pavilion – see Appendix 9.
 - b) Committee to consider actions that it wishes to take.

10. LEGIONELLA TESTING AND PREVENTION

- a) To receive a report from the Business Administrator – see Appendix 10a.
- b) To receive HSE guidance on Legionella Prevention – see Appendix 10b.

11. IVER REC ALLOTMENTS – COMMUNAL COMPOST & SHED AREA

Plot 15 (with a large oak tree) has not been rented and is available for progressing the above area.

- a) Committee to consider actions that it wishes to take (considering who will take responsibility for maintaining and turning the compost).

12. KING CHARLES III CORONATION EVENT PLAN

- a) Committee to agree actions it wishes to take.
- b) Committee to consider purchasing 828 commemorative mugs for presentation to local school children at a maximum cost of £4,968. See link: <https://www.clerksandcouncilsdirect.co.uk/content.asp?id=57>

13. IMPROVEMENTS AND EFFECTIVENESS

Cllrs on the Committee: Cllrs Ciarán Beary (ex-officio), Peter Kinchin (ex-officio), Paul Brooksby, Julie Cook, Vishal Gupta, Wendy Matthews, Peter Stanhope, Michael Sullivan and Graham Young

Copies to: Cllrs Sam Bhachu, Mohinder Bhatti, Adam Burke, Sarah Hutchins and Stuart Mills