

**THE IVERS PARISH COUNCIL**

**MINUTES OF A MEETING OF THE FACILITIES AND EVENTS COMMITTEE  
HELD ON 31 AUGUST 2022 AT 7.00PM**

**Committee Members Present:** Councillors Ciarán Beary, Julie Cook, Vishal Gupta, Peter Stanhope, Michael Sullivan and Graham Young

**Absent:** Councillors Paul Brooksby and Peter Kinchin

**In attendance:** Nicole McCaig (Business Administrator and minute taker)

**APOLOGIES**

Councillor Wendy Matthews

**184/22 DECLARATIONS OF INTEREST**

Cllr Stanhope declared he knew the allotment tenant in connection with agenda item 19.

**185/22 PUBLIC PARTICIPATION**

No members of the public were present.

**186/22 MINUTES**

The minutes of 6<sup>th</sup> July 2022 were considered.

RESOLVED that

The minutes of 6<sup>th</sup> July 2022 be agreed and signed by the Chair.

**187/22 CHAIR'S ANNOUNCEMENTS**

Cllr Stanhope suggested opening Parish Council pavilions, during the winter months, as warm rooms to help residents, who may be struggling to warm their homes, to keep warm during the day.

RESOLVED

- Cllr Stanhope to email Councillors to invite them to a working group to co-ordinate a warm room plan with other facilities across the parish.
- Council to consider and approve the plan.

**188/22 FINANCE**

The Committee received the income and expenditure for the year to 19<sup>th</sup> August 2022.

RESOLVED that

The Finance Report be noted as received by the Committee.

**189/22 COMMITTEE ACTION PLAN**

The Committee received the Action Plan. The Business Administrator confirmed the Pavilion Heating and Sustainability Project was underway following initial contact with the surveyor.

RESOLVED that

The Action Plan be noted as received by the Committee.

190/22

**CHRISTMAS LIGHTS SWITCH ON EVENT AND IVER VILLAGE CENTRE  
CHRISTMAS TREE LIGHTS**

The Business Administrator reported that the Switch on Event had been provisionally booked for Saturday 26<sup>th</sup> November at the Iver Village Hall.

RESOLVED

- Cllr Stanhope to email an invitation to a working group.
- Working group to arrange the switch on event and advent window displays.
- Business Administrator to work with the Deputy Clerk to check the term of the village centre Christmas tree lights contract.

191/22

**MAINTENANCE OF VACANT AND UNUSED ALLOTMENT PLOTS**

The Committee discussed: the benefits and disadvantages of clearing vacant plots; offering reduced rents for up to 3 years whilst new tenants clear overgrown plots; facilitating a 'market' for tenants to 'sell' excess produce for donations.

RESOLVED

- Council to consider the quotes for allotment clearance and consider whether budget can be allocated to fund the work.
- Business Administrator to confirm the method for repairs to Iver Heath car park.
- Business Administrator to review Iver Heath Allotment Lease to ascertain if Buckinghamshire Council are responsible for repairing the car park.
- Business Administrator to review tenancy agreement with the Clerk to ascertain if allotment tenants can 'sell' excess produce in return for financial donations.
- Business Administrator to work with the Clerk to seek to recover costs, for clearing debris from a recently vacated plot, from the previous tenant.
- Business Administrator to submit a funding bid to the Wexham and Ivers Community Board for an accessible allotment project at an unused plot at Iver Heath.

192/22

**PARISH COUNCIL MEETING WITH ALLOTMENT HOLDERS**

Cllr Stanhope reported his plan to organise meetings with allotment tenants. Cllr Stanhope will invite tenants to discuss issues and share suggestions and to propose setting up Allotment Associations which will eventually take over the management of the allotment sites.

193/22

**PAVILION CCTV RENEWAL AND OFFICE CCTV INSTALLATION**

The Committee received and accepted the Business Administrator's recommendations.

RESOLVED that

- The Business Administrator progresses the project as recommended.

194/22

**IVER HEATH PAVILION SHUTTER REPLACEMENT**

The Committee received and accepted the Business Administrator's recommendations.

RESOLVED that

- The Business Administrator progresses the project as recommended.

195/22

**DELAFORD COLTS FC USE OF JUBILEE PAVILION**

The Business Administrator reported that the Chairman had confirmed the club has no immediate plans to use the Jubilee Pavilion but had raised concerns about the impact

on the club if they don't use the Pavilion. The club would also support the development of a larger hall as they would be able to use it for their events.

RESOLVED that

- The Business Administrator contacts the Football Federation to request the Parish Council is released from the existing agreement.

**196/22**

**JUBILEE PAVILION OUTSIDE WATER TAP**

The Committee received the report of the Business Administrator.

RESOLVED that

- The water supply to the tap is permanently turned off (option 2).

**197/22**

**IVER HEATH RECREATION GROUND DISABLED PARKING BAYS**

The Committee received the quote.

RESOLVED

- Business Administrator to confirm the ratio of disabled bays required.
- Business Administrator to progress the works as quoted, with 1 disabled bay by the entrance to the Pavilion (retaining the hashing area) and a second disabled bay by the entrance to the Tennis Cub.

**198/22**

**IMPROVEMENTS AND EFFECTIVENESS**

- Business Administrator to send allotment maps to Councillors.
- To ensure future committee meetings remain on track, not to deviate from the items listed on agendas.
- Clerk to be asked to clarify the Facilities and Events Committee Terms of Reference as there is some uncertainty regarding the inclusion of recreation ground car parks.

**199/22**

**EXCLUSION OF THE PRESS AND PUBLIC**

To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

**200/22**

**MISUSE OF IVER RECREATION GROUND CAR PARK**

The Business Administrator reported that, following the Clerk's intervention, the activity had ceased.

**201/22**

**IVER HEATH ALLOTMENTS**

The Committee considered the correspondence.

RESOLVED that

- The notice to quit be upheld.

The meeting finished at 8:22pm

Signed ..... Chair

Date .....