

THE IVERS PARISH COUNCIL

12 July 2022

To all Members of the PARISH COUNCIL

A meeting of **The Ivers Parish Council** will be held on **Monday 18 July 2022** commencing at **7.00pm** at the **Iver Heath Village Hall** for the purpose of transacting the following business.

Louise Steele

Locum Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

- a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest;
- b. To receive any written requests for dispensations for disclosable pecuniary interests;
- c. To grant any requests for dispensation as appropriate.

3. PUBLIC PARTICIPATION

An Open Session will be held for members of the public who may ask questions or submit comments about agenda items/parish council matters. Parish Councillors may also make comment at this time. If there is a representative from Thames Valley Police, and/or a Buckinghamshire Council Member in attendance, there will be an opportunity for them to report on any relevant matter or ask/answer questions. Each person speaking will usually be limited to three minutes. Duration of this part of the meeting usually to be no longer than fifteen minutes.

4. MINUTES

To consider the minutes of the annual meeting of Council held on 20th June 2022. See Appendix 4.1.

5. CHAIR ANNOUNCEMENTS

6. COMMITTEE MINUTES

To receive the committee minutes as detailed below:

- a. Facilities and Events Committee – 6th July 2022 – Appendix 6.1
- b. Planning Committee – 28th June 2022 Appendix 6.2

7. NEIGHBOURHOOD PLANNING COMMITTEE

To receive the minutes of the Neighbourhood Planning Committee meeting held on 11 July 2022 (Appendix 7.1 to follow).

Further to consider the responses to the Examiner's questions and to Buckinghamshire Council as recommended by the Committee (Appendix 7.2 to follow).

8. FINANCE

- a. To receive the accounts for payment for June 2022. See Appendix 8.1
- b. To consider the comparison of expenditure/income against budget for the first quarter of the financial year. See Appendix 8.2
- c. Cllr Stanhope to report on the bank reconciliations undertaken to date.

9. COMMUNICATIONS POLICY

To consider the parish council's communication policy (Appendix 9.1) noting that it is overdue for review. And further to consider a suggested new policy (Appendix 9.2).

10. WEB ANALYTICS

To receive the latest web analytics report about the parish council's website (Appendix 10.1).

11. DELAFORD COLTS

To consider the draft 2022/23 agreement for the Delaford Colt's use of the Iver Recreation Ground noting that in broad terms the agreement is as it has been in previous years. However, the addition of Schedule 3C at page 10 is proposed – the Clerk to report orally. The draft agreement is circulated as a confidential document (Appendix 11.1).

12. MEETING VENUES

To seek a clear statement of policy from the Council regarding the venues for Council and Committee meetings.

After a year of remote meetings permitted by emergency Covid regulations, from 7 May 2021, formal meetings of the Council and its Committees had to resume face to face. To be clear the law requires Councillors to attend in person (to be "present and voting"), staff and members of the public may attend remotely if the technology can be arranged to facilitate this.

In the absence of a formal, documented, policy some Councillors apply inappropriate pressure to staff to influence the venue of meetings. The Council is asked to decide where meetings should be held.

The Locum Clerk suggests that meetings of the Full Council be moved around the parish area (this appears to be in line with established custom and practice) and that best efforts should be made to ensure that one in every three meetings be held in Iver Heath, one in every three in Iver and one in every three in Richings Park. Recent experiences suggest that the Iver Heath pavilion is not a suitable location for formal meetings and the Locum Clerk proposes to avoid this venue for future meetings.

The Locum Clerk further suggests that Planning Committee meetings be held at the Parish Council offices in The Hub and that all other Committee meetings take place at the Jubilee Pavilion at Iver Recreation Ground. Further, that the parish council invest in technology that will facilitate remote public access to all meetings held in public and that all such meetings be broadcast on Facebook Live. Individuals indicating that they wish to ask questions or submit comments about agenda items/parish council matters to be provide with a Zoom link that will cover the period of public participation. At this time the costings for the new technology are incomplete but the Council is asked to consider a budget of up to £1,500.

13. ELECTRIC VEHICLE CHARGING POINTS

Further to the update report from Cllr Kinchin received at the last meeting of Council to consider a proposal that the parish council contribute £6,176.17 towards the cost of providing Electric Vehicle Charging points (the sum to be funded from reserves).

14. IMPROVEMENTS AND EFFECTIVENESS

15. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential)

16. GROUNDS TEAM RESOURCING - TEMPORARY CHANGE OF HOURS CONSULTATION UPDATE

To consider a confidential report from the Deputy Clerk – Appendix 16.1

17. EMPLOYER'S DUTY OF CARE TO STAFF

To note a confidential oral report from the Clerk.