



# THE IVERS

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## PARISH COUNCIL

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#### Grant Application Form

Please complete this form and attach the relevant information and send to:

The Clerk, The Ivers Parish Council, 45B High Street, Iver.  
[clerk@iversparishcouncil.gov.uk](mailto:clerk@iversparishcouncil.gov.uk)

Name of Organisation	Citizens Advice Bucks.
Position within organisation	Bid Writer
Address	2 Pebble Lane, Aylesbury, Bucks., HP20 2JH
Telephone	01296 329854
Email	alasdair.turner@cabucks.org.uk
Date of application	20 June 2022
Is your organisation a registered charity or registered with HMRC as a charitable organisation?	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/>
If yes, charity number/reference	1126825
Title of Project for which grant is required	Outreach Citizens Advice – Iver Parish Council Office
Total Cost	£2,005 p.a.
Have any funds been requested from other sources? If so which?	Yes <input type="checkbox"/> / No <input checked="" type="checkbox"/>
Success/failure of application, and amount requested	
Amount of grant requested from The Ivers Parish Council	£2,005 p.a.
Start Date	13 July 2022

**Briefly describe the project / purpose for which you require a grant.**

- CA Bucks will deliver outreach Citizens Advice services for one half day per month based out of the Iver Parish Council office.
- The service will be delivered by a highly experienced adviser using IT and telephony equipment supplied by CA Bucks. We will also provide remote supervision support to the Adviser as required during the days of operation at the outreach location.
- We expect to make up to 6 “appointment slots” available for a full day’s service
- CA Bucks can set up referral pathways for some specific partner organisations (TBD); we can also create a *Referral Form* to be sent into our outreach inbox to facilitate this process.
- CA Bucks will also utilise the appointments slots to serve local clients who need a face-to-face appointment because they are particularly vulnerable. This is in addition to the information and advice that all local clients will be able to access on our website, via our self-referral form, or using our Adviceline.

**How will the project or activities benefit the residents of The Ivers?**

**Please include estimates of the number of Iver residents that will receive a direct benefit from the project or activities.**

- Citizens Advice provides free, confidential, independent and expert advice that *empowers* people facing challenges in their lives to *help* themselves; we provide direct support to those that can’t.
- Our top advice areas are Debt; Benefits; Housing & Employment. We know that clients often present with a complex combination of these and other issues when they need help from us. Many of our clients benefit from improved financial outcomes (for example in the form of benefits) and also we know that successful resolution of their problems is a significant contributor to improvements in the Mental Health conditions of our clients.
- By operating this outreach service we would expect to provide a direct benefit to 35 to 40 direct clients; for a half day advice session once a month for the full year.
- Based on our own data analyses we estimate that this service could provide indirect benefit to upto 160 Iver residents (we typically use a x4 multiple in these estimates).

**Please provide a breakdown of the costs of your project.**

One day a month delivering Outreach Citizens Advice services for full year.

- £1,325.  
Total Salary costs: Outreach Adviser’s time; includes allocation of Supervision time.
- £280.  
Other costs. Includes mileage costs, and sundry costs.
- £400.  
Overhead contribution costs.
- £2,005. Total project costs per annum.

I attach a copy of our annual accounts.

Yes  / No

This organisation has a constitution/set of aims and objectives which can be viewed if required.

Yes  / No

If membership of your organisation is restricted, please provide details.

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**Declaration of acceptance**

I declare that all information provided to the Parish Council as part of the grant application is accurate and complete to the best of my knowledge. I understand that the Council may refuse any application containing inaccurate or misleading information.

I declare that any grant made will be used solely for the purposes outlined in this application. I understand that The Ivers Parish Council reserves the right to reclaim the grant in the event of it not being used for the purpose specified.

Name:	
Signature:	
Date:	

Please send the completed application form along with all supporting documentation to:

The Parish Clerk  
The Ivers Parish Council  
45B High Street  
Iver  
SL0 9ND

Telephone: 01753 655331

Email: [clerk@iversparishcouncil.gov.uk](mailto:clerk@iversparishcouncil.gov.uk)