

THE IVERS PARISH COUNCIL

10th May 2022

To all Members of the PARISH COUNCIL

You are hereby summoned to attend the **Annual Parish Council meeting of The Ivers Parish Council** to be held on Monday 16th May, 2021 commencing at 6.30pm. The meeting will be held in Richings Park Sports Club, 34A Wellesley Ave, Iver SL0 9BN.

Louise Steele

Locum Clerk to the Council

clerk@iversparishcouncil.gov.uk

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AGENDA

1. ELECTION OF CHAIR

To elect the Chair of the Council and to receive the Chair's Declaration of Acceptance of Office.

2. ELECTION OF VICE-CHAIR

To elect the Vice-Chair of the Council and to receive the Vice-Chair's Declaration of Acceptance of Office.

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

- a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest;
- b. To receive any written requests for dispensations for disclosable pecuniary interests;
- c. To grant any requests for dispensation as appropriate.

5. PUBLIC PARTICIPATION

An Open Session will be held for members of the public who may ask questions or submit comments about agenda items/parish council matters. Parish Councillors may also make comment at this time. If there is a representative from Thames Valley Police, and/or a Buckinghamshire Council Member in attendance, there will be an opportunity for them to report on any relevant matter or ask/answer questions. Each person speaking will usually be limited to three minutes. Duration of this part of the meeting usually to be no longer than fifteen minutes. Questions and representations can be submitted to the meeting via the Clerk who will read these out. If you wish to address council or ask a question and do not wish to attend the physical meeting, or are not able to attend, you can submit questions in writing or via email to the Clerk no less than 1200 on the day of the meeting.

6. CHAIR ANNOUNCEMENTS

7. MINUTES

To consider and approve as an accurate record the minutes of the meeting held on 19th April 2022. See Appendix 7.

8. SCHEME OF DELEGATION

To consider and adopt the Scheme of Delegation. See Appendix 8.

9. APPOINTMENT TO EXISTING COMMITTEES

To agree membership of committees as set out in Appendix 9 with the number of vacancies on each committee to be determined after agenda items 1 and 2 are decided.

10. APPOINTMENT TO NEIGHBOURHOOD PLANNING COMMITTEE

To agree the membership of the Neighbourhood Planning Committee remains unchanged as the emerging Neighbourhood Plan approaches examination and agree the membership as follows:

Cllr Julie Cook

Cllr Wendy Matthews

Cllr Stuart Mills

Cllr Peter Stanhope

Community Members

Ciaran Beary (Iver RA)

Alan Wilson (Iver Heath RA)

Graham Young (Richings Park RA)

Jim Skinner (Thorney RA)

Jan Rayner (Spiritual Sector)

Jane Griffin (Environment)

Carol Gibson – nominated by committee

Leigh Tugwood – nominated by committee

Huw Williams – nominated by committee

11. APPOINTMENT TO NEW STAFFING COMMITTEE

To agree membership of the Staffing Committee as follows:

Chair of Council (ex officio)

Vice-Chair of Council (ex officio)

Cllr Ciarán Beary

Cllr Julie Cook

Cllr Sarah Hutchins

Cllr Wendy Matthews

Cllr Peter Stanhope

Cllr Michael Sullivan

Cllr Graham Young

With up to two vacancies (the number of vacancies to be determined after agenda items 1 and 2 are decided).

12. EXTERNAL BODY APPOINTMENTS

To agree councillor appointments to the external bodies as listed at Appendix 12.

13. APPOINTMENT OF INTERNAL AUDITOR

To agree to re-appoint IAC Audit & Consultancy Ltd as the parish council's internal auditor for the Financial Year 2022/23.

14. COMMITTEE MINUTES & REPORTS

To receive the minutes of the Extraordinary Facilities and Events Committee (See Appendix 14.1)

To note the following recommendations from the Facilities & Events Committee, that:

- The Iver Village Residents Association Grant Application of up to £2,000 is submitted to Full Council for consideration.
- The budget for items to be provided by the Parish Council to organisers of local events, at a cost of £1,102.72, be submitted to Full Council for consideration. (Appendix 14.2)
- The Grant for items to be provided for the Royal British Legion Beacon Lighting Event, at a cost of £177, be submitted to Full Council for consideration.

15. COST OF LIVING INCREASE TO SALARIES 2021-22

To consider the report of the Locum Clerk (See Appendix 15.1 with Appendix 15.2 as a confidential supporting paper) and decide the following:

- whether or not to pay a cost of living increase in respect of 2021/22
- if paid, whether that increase should be 1.75% or 2%
- and to agree, if paid, to backdate the award to 1 April 2021

16. FINANCE

- a. To receive the accounts for payment for April 2022 See Appendix 16.1
- b. Cllr Stanhope to report on the bank reconciliations undertaken to date

17. ACTION UNDER CLERKS DELEGATED AUTHORITY

To note the action taken by the Locum Clerk, on grounds of urgency and in consultation with the Council Chair, to extend the Street Lights contract with the existing supplier for a further year. The contract, with Enerveo (formerly SSE Contracting) expired on 31 March 2022 and has been renewed at a cost for the year 2022/23 is £11,359. Last year the parish council paid £12,072.

18. GRANT APPLICATIONS

To consider the grant applications received from the Iver Village Residents Association (see Appendix 18.1) and Richings Park Sports Club (see Appendix 18.2)

19. LOCUM CLERK COVER

Further to minute 365/21 to consider extending the contract with LGRC for the provision of a locum clerk from two to three days per week. See Appendix 19 (circulated as a confidential annexe)

20. COUNCILLORS' ATTENDANCE FIGURES

As agreed at Full Council on 19 April 2022 figures for the Councillors' attendance at meetings in 2021/22 are attached as Appendix 20.

21. COLNE VALLEY REGIONAL PARK – PARTNERSHIP PROPOSAL

Deferred from the last meeting of Council. To agree a proposed partnership arrangement with Colne Valley Regional Park see Appendix 21.

22. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential)

23. APPOINTMENT OF NEW CLERK

To receive the report of the HR consultant supporting the process to recruit a new clerk and to consider any future action. See Appendix 23.