

# THE IVERS PARISH COUNCIL

24 May 2022

## To all Members of the FACILITIES AND EVENTS COMMITTEE

You are invited to attend the **Facilities & Events Committee of The Ivers Parish Council** to be held on **Wednesday 1 June 2022** commencing at **7.00pm**. This meeting will be held at the Iver Heath Pavilion (Church Road, Iver Heath, SL0 0RF) for the purpose of transacting the following business.

*Louise Steele*

Locum Clerk

### AGENDA

**1. ELECTION OF CHAIR**

To elect the Chair of the Facilities and Events Committee.

**2. APOLOGIES**

**3. DECLARATIONS OF INTEREST**

- a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest;
- b. To receive any written requests for dispensations for disclosable pecuniary interests;
- c. To grant any requests for dispensation as appropriate.

**4. PUBLIC PARTICIPATION** - *An Open Session will be held for members of the public who may ask questions or submit comments about agenda items/parish council matters. Parish Councillors may also make comment at this time. Each person speaking will usually be limited to three minutes. Duration of this part of the meeting usually to be no longer than fifteen minutes.*

**5. MEETING MINUTES**

To confirm and sign the minutes of the meetings held on the 2 March and 4 May 2022. See Appendix 5.

**6. CHAIR'S ANNOUNCEMENTS**

**7. FINANCE**

To receive the Budget Comparison Report dated 24 May 2022. See Appendix 7.

**8. FACILITIES AND EVENTS COMMITTEE ACTION PLAN**

To receive the Facilities and Events Committee Action Plan – See Appendix 8.

**9. ALLOTMENTS**

- a) To receive an oral update on vacant allotments and waiting lists.

- b) To receive an oral update on plans for spring allotment inspections.
- c) To agree if any works should be carried out to unworked and vacant allotments.

**10. CCTV**

- a) To consider a CCTV Policy – see Appendix 10a.
- b) To consider which sites to prioritise for CCTV upgrades.
- c) To consider using the Parish Council office to collect data for HGVs using Bangors Road South.

**11. FACILITY HIRE OCCUPANCY RATES**

To receive the facility usage figures between April 2021 and April 2022 – see Appendix 11.

**12. FIRE DOOR INSTALLATION AND WORKSHOP MAINTENANCE**

- a. To receive quotes for the following works– see Appendix 12:
  - Fire Door Installation – Office Kitchen
  - South facing wall and internal damp – Workshop
- b. To agree a contractor for the works.
- c. To agree to fund the works from the Facilities and Events Contingency Budget.

**13. IMPROVEMENTS AND EFFECTIVENESS**

*Cllrs on the Committee: Cllrs Ciarán Beary (ex-officio), Peter Kinchin (ex-officio), Paul Brooksby, Julie Cook, Vishal Gupta, Wendy Matthews, Peter Stanhope, Michael Sullivan and Graham Young*

*Copies to: Cllrs Sam Bhachu, Mohinder Bhatti, Adam Burke, Sarah Hutchins and Stuart Mills*