

Grounds Maintenance Operative
Full time 37 hours per week Monday – Friday
Starting salary: £20,200 pa

The Ivers Parish Council is a busy Parish Council that is undergoing change to ensure that it continues to maintain and improve services to the local community. A Grounds Maintenance Operative is sought to join this dynamic team, working at the heart of the Council and having specific responsibility looking after our Open Spaces along with our existing Grounds Maintenance Team. The basic hours for this role are 37 hours per week Monday to Friday.

The Ivers Parish Council is one of the largest and busiest parishes in Buckinghamshire and covers the communities of Iver Village, Iver Heath, Richings Park and Thorney Hill; it serves a population of about 12,000.

The council has 13 councillors and operates 3 committees, 2 sub committees and a number of working groups. The staffing structure consists of an office team and a grounds team who work closely together to achieve customer focussed results.

The Parish is facing considerable infrastructure developments and change which is likely to provide opportunities for the Parish Council to improve it's open spaces, amenities and services to the community and this new post is key to delivering improved community access and information.

We are seeking to appoint a Grounds Maintenance Operative to join our small and experienced team with experience of grounds work gained within a similar environment. We have a number of sites across the Parish we maintain including recreation grounds, wooded areas, play areas, some paths and the churchyard and burial ground. A positive focus on delivering for residents is required as is flexibility and the ability to change priorities where required. Also essential is the ability to spot issues and deal with them to ensure the health and safety of members of the public and other members of staff. Experience of using a variety of tools and plant is essential. Vehicles will be available to move between locations so being a driver and holding a driving licence is essential for this role. The key duties and responsibilities are detailed in the job description and person specification below.

Applicants will be required to demonstrate that they have relevant experience and a track record of achievement, innovation and commitment to delivering good customer facing services. They need to be motivated, community focused and possess sound communication skills.

The postholder may have previous experience of local councils and / or government services and the Council wishes to encourage anyone with that experience and the essential skills to consider applying. The Council is committed to training and will provide on the job training and mentoring.

Applications will be accepted by application form only and this can be found on the Parish Council Website: www.iversparishcouncil.gov.uk. Only completed applications will be accepted.

If you wish to discuss this vacancy or if you have any questions please contact
Jeremy Day, Deputy Clerk to the Council, deputyclerk@iversparishcouncil.gov.uk or
phone 07425 815331