

## THE IVERS PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON 21<sup>st</sup> FEBRUARY 2022 AT 7.00PM THE JUBILEE PAVILION, IVER RECREATION GROUND, IVER, BUCKS

Cllr Ciaran Beary (Chair)  
Cllr Julie Cook (Vice Chair)

**Present:** Councillors Adam Burke, Vishal Gupta, Peter Kinchin, Wendy Matthews, Peter Stanhope, and Michael Sullivan

**Apologies accepted from:** Councillors Sam Bhachu, Stuart Mills and Graham Young

**Absent:** Councillors Mohinder Bhatti and Paul Brooksby

**In attendance:** Louise Steele (Locum Clerk) and Jeremy Day (Deputy Clerk)

**475/21            DECLARATIONS OF INTEREST**

Councillors made no declarations of interest in connection with items on the agenda.

**476/21            PUBLIC PARTICIPATION**

There was no public participation

**477/21            MINUTES**

RESOLVED that, with the addition of the word “additional” at the beginning of the recommendation at Minute 395/21,

The minutes of 17<sup>th</sup> January 2022 be agreed

Councillors declined to agree the minutes of the meeting held on 15<sup>th</sup> November 2021 and the Locum Clerk was asked to review further minute 327/21 and to bring those minutes back to the next meeting of Council.

**478/21            CHAIR ANNOUNCEMENTS**

The Chair reported that he wished to record his thanks to the council staff for their wonderful response during the storm on Friday 18<sup>th</sup> February. Councillors indicated their agreement.

**479/21            COMMITTEE MINUTES**

Councillors received the minutes of the Planning Committees of 11<sup>th</sup> January 2022 and 8<sup>th</sup> February and those of the Open Spaces and Highways Committee of 26<sup>th</sup> January 2022.

**480/21            CO-OPTION OF NEW COUNCILLOR**

Council agreed that that the process for advertising and recruiting candidates for co-option to the Councillor vacancy would be conducted as previously. The potential co-option would be advertised on the council’s website, on Facebook and

on noticeboards. Local residents' associations are to be informed. Face-to-face presentations will take place at 6.30pm on Monday 21 March immediately before Full Council at which meeting it is hoped the co-option will be made.

Upon the proposal of Cllr Beary, seconded by Cllr Cook, it was

RESOLVED that

Voting on the selection of candidates for co-option shall be by confidential ballot using a paper ballot paper to be provided by the Locum Clerk.

**481/21**

**BOUNDARY COMMISSION CONSULTATION**

It was agreed that the Parish Council should submit a response to the current boundary commission review of Buckinghamshire Council. The Locum Clerk was tasked with drawing together a response for consideration at the next meeting of Council and in the meantime Councillors were invited to forward any views for inclusion to the Locum Clerk.

**482/21**

**FINANCE**

Cllr Stanhope reported he had attended the office and that the bank reconciliations were up to date.

RESOLVED that

The accounts for payment be approved.

**483/21**

**IVERS HIVE – HALF TERM PAVILION & RECREATION USE**

Councillors noted that the Locum Clerk had exercised her delegated authority, on grounds of urgency and in consultation with the Chair of the Council and the Chair of the Facilities and Events Committee to grant free use of Parish Council facilities to the Ivers Hive over half-term week.

**484/21**

**UPDATE ON HEALTH AND SAFETY PRIORITY ACTIONS**

Councillors received a report from the Deputy Clerk on progress to date in action the high priority issues identified by the health & safety audit conducted in December 2021. The Deputy Clerk was asked to make some changes to the format of his report (add a column for date of completion and highlight completed actions in blue) and to bring forward the reporting on low priority actions to September 2022.

**485/21**

**PLATINUM JUBILEE**

On behalf of the Platinum Jubilee Working Group Cllr Stanhope reported on the events planned to celebrate the Platinum Jubilee. Cllr Cook reported that she had made a grant application to fund the events. The Locum Clerk sought clarification about any action points to be agreed for her and/or the staff team to carry out and undertook to research the availability of mobile lavatories for the event planned for Iver Heath recreation ground on Sunday 5 June 2022. The Locum Clerk reminded the working group that she would like sight of and input into the risk assessments for the events planned on parish council owned land.

**486/21**

**STRATEGIC THEMES 2022 – 2023**

This Chair tables a draft report and some additions to that document were discussed. The Chair reported that he would make the document available online for councillors and staff to edit

**487/21 EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED that

The press and public be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential

Note that while the matters listed below were considered in confidential session and the detailed discussion remains confidential the resulting minutes (below) need not be considered confidential.

**488/21 LEGAL ADVICE RE NORTH MUD WHARF CLISBY'S BRIDGE**

Council considered a confidential report from the Locum Clerk

RESOLVED to

Seek fee estimates for legal advice as set out in the report from the three firms of solicitors named.

**489/21 CONTRACT AND EMPLOYEE HANDBOOK**

It was agreed to delegate discussion of the draft staff contract and employee handbook to a working group to consist of all interested councillors. The working group to formulate recommendations to council.

**490/21 SUSPENSION OF STANDING ORDERS**

At 9.00pm it was

RESOLVED to

Suspend Standing Order 3x to allow the meeting to continue until all business was concluded

**491/21 RECRUITMENT OF A NEW CLERK**

Councillors considered an update from the Chair and agreed the following, that:

- a) All the recruitment documentation previously circulated was agreed;
- b) The vacant post be advertised at SCP 32-42; and
- c) A budget of up to £1,000 be made available for advertising the post.

**492/21 IMPROVEMENTS AND EFFECTIVENESS**

There was no discussion under this item.

The meeting ended at 9.15pm

Signed ..... Chair

Date .....