

## COUNCIL – 20 DECEMBER, 2021

### REPORT ON THE BUDGET, FEES AND PARISH PRECEPT FOR 2022/2023

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#### 1.0 INTRODUCTION

This budget report is set against a background of considerable financial constraints on all authorities, organisations and community members. The council has not received information regarding pay awards for the current financial year and there is no indication of the pay settlement for 2022-2023. National Insurance contribution is to raise by 1.25% and the tax base figure of 4767.76 (for 2021/2022) has been used for this report, it is anticipated that the new tax base figure will be available in December however it cannot be presumed to have increased.

#### 2.0 DRAFT BUDGET

The attached draft budget for 2022/2023 has been prepared on the following basis:

- 2.1 Venue hire fees and charges have been increased by 3.8%;
- 2.2 Burial related fees and charges will be adjusted to mirror those of Bucks Council however for the purposes of this report they have been included at 2021-2022 rates;
- 2.3 Gas and electricity budgets remain at levels from 2021 – 2022 following a renegotiation of supplier and contract that completes November 2023. Water utility costs have been increased by RPI 3.8%;
- 2.4 Business rates have been increased as per RPI 3.8%;
- 2.5 The workforce budget has been calculated with a presumed 1.75% salary increase on all posts for 2021-2022 setting a benchmark with a further 1.75% in 2022 – 2023. Employers National Insurance payments have been increased by 1.25% and a 25.1% employers pension contribution has been presumed to remain constant. The workforce budget prepared is based on the staffing structure at 15 November, 2021;
- 2.6 Revenue budget headings have been assessed against anticipated increases in cost type;
- 2.7 Any project budget costs and additional work included in the budget has been nominated by the relevant Committee

#### 3.0 FEES AND CHARGES

All fees and charges have been increased by 3.8%

##### 3.1 Jubilee Pavilion

- 3.1.1 Resident and Charity/Not for Profit Hire fees – Jubilee Pavilion 1 April 2022 – 31 March 2023 (including not for profit or charity users).

<i>Type of Charge</i>	<i>Details</i>	<i>Meeting Room</i>	<i>Meeting Room and kitchen</i>	<i>Office (can be rented per hour)</i>
Resident Hire	Charge per hour for minimum 2 hours	£12.46/hr	£15.57/hr	£10.38/hr

Family event	For whole period of maximum 4 hours to include set up and clear up	£51.90
Children's Party	Additional to 4 hours, charge per hour	£20.76
Deposit	Damage Deposit (one deposit per booking)	£100 per booking
Resident cleaning levy	A cleaning charge will be levied if the hirer does not leave the venue clean, tidy and remove all rubbish from site and bins. This will be taken from the deposit.	

### 3.1.2 Commercial and Non Resident Hire fees – Jubilee Pavilion 1 April 2022 – 31 March 2023

<i>Type of charge</i>	<i>Details</i>	<i>Meeting Room</i>	<i>Meeting Room and Kitchen</i>	<i>Office (can be rented per hour)</i>
Commercial Hire	Charge given is per hour or part hour, and for a 2hr minimum period	£31.14	£41.52 before 6pm £46.71 after 6pm	£10.38
Commercial additional fee	If hirer exceeds hours booked charge per hour or part hour	£31.14		
Deposit	Damage Deposit (one deposit per booking)	£100		
Commercial cleaning levy	A cleaning charge will be levied if the hirer does not leave the venue clean, tidy and remove all rubbish from site and bins. This will be taken from the deposit.			

### 3.1.3 Regular Hire fees – Jubilee Pavilion 1 April 2022 – 31 March 2023 (Regular user is 12 or more bookings per annum)

<i>Type of Charge</i>	<i>Details</i>	<i>Meeting Room</i>	<i>Meeting Room and kitchen</i>	<i>Office</i>
Regular Hire	Charge per hour for minimum 2 hours	£9.34	£12.46	£8.30 <i>(can be rented per hour)</i>
Family event	For whole period of maximum 4 hours to include set up and clear up	£51.90		

Family event	Additional to 4 hours, charge per hour	£20.76
Deposit	Damage Deposit (one deposit per booking)	£100
Regular cleaning levy	A cleaning charge will be levied if the hirer does not leave the venue clean, tidy and remove all rubbish from site and bins. This will be taken from the deposit.	

### 3.2 Iver Heath Pavilion

#### 3.2.1 Resident Hire fees – Iver Heath Pavilion 1 April 2022 – 31 March 2023 (including not for profit or charity users)

<i>Type of Charge</i>	<i>Details</i>	<i>Meeting Room</i>	<i>Meeting Room and kitchen</i>	<i>Small meeting room</i>
Resident Hire	Charge per hour for minimum 2 hours	£8.30	£10.38	£6.23 <i>(can be rented per hour)</i>
Family event	For whole period of maximum 4 hours to include set up and clear up	£41.52		
Family event	Additional to 4 hours, charge per hour	£15.57		
Deposit	Damage Deposit (one deposit per booking)	£100		
Resident cleaning levy	A cleaning charge will be levied if the hirer does not leave the venue clean, tidy and remove all rubbish from site and bins. This will be taken from the deposit.			

#### 3.2.2 Commercial/Non Resident Hire fees – Iver Heath Pavilion 1 April 2022 – 31 March 2023

<i>Type of Charge</i>	<i>Details</i>	<i>Meeting Room</i>	<i>Meeting Room and kitchen</i>	<i>Small meeting room</i>
Resident Hire	Charge per hour for minimum 2 hours	£20.76	£25.95	£12.46
Commercial additional fee	If hirer exceeds hours booked charge per hour or part hour	£31.14		
Deposit	Damage Deposit (one deposit per booking)	£100		
Resident cleaning levy	A cleaning charge will be levied if the hirer does not leave the venue clean, tidy and remove all rubbish from site and bins. This will be taken from the deposit.			

3.2.3 Regular Hire fees – Iver Heath Pavilion 1 April 2022 – 31 March 2023  
(Regular user is 12 or more bookings per annum)

<i>Type of Charge</i>	<i>Details</i>	<i>Meeting Room</i>	<i>Meeting Room and kitchen</i>	<i>Office</i>
Regular Hire	Charge per hour for minimum 2 hours	£6.23	£8.30	£6.23 <i>(can be rented per hour)</i>
Family event	For whole period of maximum 4 hours to include set up and clear up	£41.52		
Family event	Additional to 4 hours, charge per hour	£15.57		
Deposit	Damage Deposit (one deposit per booking)	£100		
Regular cleaning levy	A cleaning charge will be levied if the hirer does not leave the venue clean, tidy and remove all rubbish from site and bins. This will be taken from the deposit.			

3.3 Hire fees – The Hub 45B High Street 1 April 2022 – 31 March 2023 0900 - 1600

<i>Hirer</i>	<i>£/hr</i>
Resident/Charity/Not for profit	6.23
Regular	8.30
Commercial	20.76
Hire outside of 0900 – 1600 might be possible by special arrangement and cost will include caretaking	

3.4 Allotments – 1 October 2022 – 30 September 2023

3.4.1 Rental

Up to and including 80 Square Metres £31.14 per annum  
 From 81 to 120 square metres £46.71 per annum  
 From 121 to 160 square metres £62.28 per annum  
 From 161 to 220 square metres rental £77.85 per annum

3.4.2 Water charge

Up to and including 80 square metres denominator of 1  
 From 81 to 120 square metres denominator of 1.5  
 From 121 to 160 square metres denominator of 2  
 From 161 to 220 square metres denominator of 2.5

3.5 Hire fees –Iver Rec 1 April 2022 – 31 March 2023

<i>Booking type (single)</i>	<i>£/hr</i>
Adult Football	By special arrangement only
Youth Football	By special arrangement only

Junior Football	By special arrangement only
Fitness trainers	£15.57
Team sports (no pitch use)	£15.57
Events	£51.90/hr (only in conjunction with hire of Jubilee Pavilion)

### 3.6 Hire fees –Iver Heath Rec 1 April 2022 – 31 March 2023

<i>Booking type (single)</i>	<i>£/hr</i>
Adult Football	By special arrangement only
Youth Football	By special arrangement only
Junior Football	By special arrangement only
5 a side football pitch	£12.46
Fitness trainers	£15.57
Team sports (no pitch use)	£15.57
Events	£41.52/hr (only in conjunction with hire of Iver Heath Pavilion)

### 3.7 Draft Burial Fees 1 April 2022 – 31 March 2023

Exclusive burial rights are granted for 25 years for the purchase of new cremation plots.

The fees below will be adjusted to align to Bucks Council burial and other relevant charges once they are set for 2022 – 2023.

<b>Earthen Graves</b>	
Interment fee (fee for opening in existing graves)	£135.00 (2)
<b>Cremated remains</b>	
Plot for 1-2 interments	£340.00 (2)
Plot for 4 interments	£600.00 (2)
Interment fee	£135.00 (2)
<b>Memorial permits</b>	
Flat lawn tablets	£100.00
Modifications to a vertical headstone on an existing cremation plot	£100.00
Full Memorial	£270.00 (1)
Additional inscriptions	£75.00
<b>Other Charges</b>	
Licence Fee for additional interment on existing plot	£300.00 (2)
Licence Transfer fee (Statutory declaration to be raised in the absence of original deed or Owner Deceased)	£75.00
Transfer of ownership of Exclusive Right of Burial/Assignment of Exclusive right of Burial Fee	£75.00
Replacement document/copy of deed (reprinting of lost deed/copy of deed in a form of a letter)	£35.00

(1) Applies to existing grave plots only

(2) Surcharge of £250.00 for non-residents of the district

### 3.8 Licences 1 April 2022 – 31 March 2023

The Council issues licences to residents whose houses abut Parish Council land; the licence allows residents to access the open space via a gate on their property boundary. Licences are issued to individual residents and cannot be transferred. The cost of such a licence commencing in the period between 1 April 2022 and 31 March 2023 is £103.80. The Council reserves the right to recharge legal arrangement fees for each licence

### 3.9 Leases and Commercial Rents

#### 3.10 The Council leases/rents to third parties:

3.10.1 63 Chequers Orchard to a Commercial Business under a rental agreement that runs until 31 August 2024 at £13,125 per annum from 1 September 2020 to 31 August 2022, and £13,781.25 per annum from 1 September 2022 to 31 August 2024;

3.10.2 Iver Heath Tennis Club under a licence agreement that runs until 7<sup>th</sup> February, 2039 subject to RPI. The rental for 2021 – 2022 was £1894.61 and this has been increased by 3.8% to £1894.61. The income generated is subject to service charges and a court replacement allowance and the income budgeted has been based on 3.8% increase from 2020-2021 (£1,022.43);

3.10.3 45B High Street office and facilities to Thames Valley Police under a rental agreement that runs at £100 per annum with a 17.7% contribution to services. The income budgeted has been based on 3.8% increase from 2020-2021 (£2,897.93);

3.10.4 Iver Heath Bowls Club under a lease agreement that runs until 1 January 2026. The rental agreement for 2021 – 2022 was £8255.18 per annum and this has been increased by 3.8% to £8,568.88. The income generated is subject to service charges and green maintenance allowance and the income budgeted has been based on 3.8% increase from 2020-2021 (£622.80);

3.10.5 Scout Hut at Iver Rec under a lease agreement that was renewed in 2021 and runs for 25 years at a fixed charge of £5 per annum.

#### 3.11 Football Agreements

For the 2021 – 2022 season there are two football agreements in place that run until May 2022:

3.11.1 Delaford Colts at Iver Rec with an agreed payment of £4,383

3.11.2 Iver Heath Football Club with an agreed payment of £1,090

It is proposed that the new community agreements for 2022-2023 be implemented with RPI 3.8% however councillors are reminded that the income is dependent on the number of team the Club has for the season.

## 4.0 **MAIN CHANGES FROM 2021 – 2022 BUDGET**

### 4.1 Income

4.1.1 The football agreements continue to remove the hire of the Pavilions. This is in part due to Covid-19 security arrangements but also due to a changing approach by the clubs. If the number of teams changes, the income changes.

4.1.2 The allotment charges are now based on size of plot and this has increased income in two ways; the ploholders are paying more for the larger plots and larger unworked plots are being split with additional plots being available for rent. Additional unworked and untenanted plots have been identified and these are being brought into use. Some of the increase in income will be offset by any subsequent subsidies that are granted.

4.1.3 Bank interest is budgeted for an increase following the setting up of the sweeping facility to the Metro current account from the Metro savings account

#### 4.2 Workforce

The Council has implemented a new staffing structure that has stabilised. It is anticipated that there will be a pay increase during 2022-2023 and this has been set at 1.75% which is equivalent to the 2021 – 2022 employer offer that has been rejected by the unions. At this time it is not possible to make any further assessment of pay increases. National insurance has been factored in with the 1.25% employers contribution rise. The Council is not eligible for the employers NI allowance of £4,000

#### 4.3 Machinery

A 15 year capital machinery replacement programme has been drafted (See Appendix A) and year one has been included in this budget.

#### 4.4 Elections

It is anticipated that there will be parish council elections in 2025 and an earmarked reserve is being built over the next three years to cover the cost

#### 4.5 Agency costs

The tenancy for 63 Chequers Orchard is now facilitated by the office staff giving a saving of £1,224 per annum

#### 4.6 Christmas Lights

With the inclusion of the Iver Village dressed living tree this requires an increase in expenditure budget of £3904; it is anticipated that this will be offset by a donation of £1,000 from Pinewood for 2022 - 2024.

#### 4.7 Caretaking and Cleaning

With the appointment of the caretaker the cleaning budget has been reduced to £400 per annum to cover annual leave

#### 4.8 Insurance

The renegotiation of the insurance cover resulted in a considerable saving however the cost has been increased by 10% in line with insurance cost changes

#### 4.9 Website

The new website is budgeted at £1,418 for the year. This includes quarterly transparency reports and assistance re compliance

#### 4.10 Printer lease and costs

The leased printer has been removed; the council now operates on two small printers that are not under a lease agreement. Printer consumables has been increased to £1,500 due to the volume of printing being undertaken however it is

hoped that this will reduce in the next year as councillors become comfortable with their IT provision.

4.11 Bank charges

The council has moved to commercial online banking access with deposits at the Post Office. This has increased the bank charge from £120 per annum to £240 per annum.

4.12 NALC/BMKALC/BALC subscription costs

At this time it is not known what population 18+ figures are to be used and the budget figure has been calculated using the expenditure item of 2021 – 2022 +3.8%

4.13 Open Spaces and Highways Projects

The Committee has allocated £10,000 match funding for the paths at the Recreation Grounds and £1,000 match funding for 2 speed indicator devices.

4.14 Facilities and Events Projects

The Committee has allocated £10,000 for CCTV replacement and improvement at Iver Heath Recreation Ground and Iver Recreation Ground, £2,000 for a lunch time Party in the park for the Platinum Jubilee with a further £1,000 for Jubilee events, and £3,000 for the replacement of the ramp at 63 Chequers along with £50,000 for match funding of heating and hot water options for the Pavilions. The committee has also included £10,000 for the provision of electric shutters at Iver Heath Pavilion and £3,000 for churchyard and memorials safety work.

## **5.0 EARMARKED RESERVES AND GENERAL RESERVE**

The Governance and Accountability (England) Practitioners Guide 2018 recommends that Councils should hold reserves at least equivalent to 3 to 6 months of the Council's expenditure.

On the 1 April, 2021 the Council had £193,035.85 in Ear Marked Reserves, and general cash reserves of £152,071.95; total £345,107.80. Using a figure of £593,775 as the annual budget requirement for the running of the council (project funding not included) the recommended reserves are £148,443 to £296,886 meaning that the council has 6.9 months of reserves.

General reserves are held to cover unforeseen or one-off expenditure not included in the annual budget. Earmarked reserves are set aside for the ongoing maintenance and replacement of the Council's assets and anticipated large expenditure (eg elections). The Council has previously taken a decision to set aside budget for these expenditures over a number of years rather than experiencing potential large calls on the budget for specific years. In recent years the Earmarked Reserves budget for capital machinery costs has not been replenished and we are in a situation of needing to replace a number of costly items over the next five years. Work has been undertaken to reschedule these costs to a consistent cashflow and a capital machinery replacement programme has being developed and is included as Appendix A. The Council has also not accrued reserves for play equipment replacement.

During the 2021 – 2022 financial year the Ear Marked Reserves have been utilised and adjusted by Council. On the 31st October 2021 the Council Earmarked Reserves totalled £162,336.39 and are set out below:



## Ear Marked Reserves at 31<sup>st</sup> October 2021

### Recreation Ground Pitch Work

£1,500.00 Start of year value

£1,500.00 Current value

### Property Upgrade

£2,000.00 Start of year value

£1,000.00 Current value

### Play Equipment

£5,000.00 Start of year value

£5,000.00 Current value

### Green Spaces

£10,500.00 Start of year value

£10,500.00 Current value

### Grounds Maintenance

£2,500.00 Start of year value

£2,500.00 Current value

### Grounds Maintenance van

£40,000.00 Start of year value

£5,883.77 Current value

### Highways Project

£5,584.00 Start of year value

£5,584.00 Current value

### Iver Heath Recreation Ground Play Area

£3,500.01 Start of year value

£3,500.01 Current value

### Iver Heath Pavilion Refurbishment

£1,500.00 Start of year value

£0.00 Current value

### Neighbourhood Planning

£5,000.00 Start of year value

£820.83 Current value

### Office and Hub Equipment

£2,700.00 Start of year value

£2,700.00 Current value

### Tractor

£5,000.00 Start of year value

£5,000.00 Current value

### Stitch and Knit

£500.00 Start of year value

£500.00 Current value

Seniors Coffee mornings  
£2,203.00 Start of year value  
£2,192.58 Current value

General Reserves  
£60,000.00 Start of year value  
£60,000.00 Current value

Bench and cycle rack Chequers  
£5,000.00 Start of year value  
£5,000.00 Current value

Churchyard push/pull testing and essential repairs  
£5,000.00 Start of year value  
£710.00 Current value

churchyard fencing  
£2,000.00 Start of year value  
£0.00 Current value

Elections  
£33,185.00 Start of year value  
£21,839.00 Current value

Allotment Deposits  
£360.00 Start of year value  
£495.00 Current value

Cycle Racks external funding  
£3.84 Start of year value  
£3.84 Current value

CiL Monies  
£0.00 Start of year value  
£6,053.36 Current value

Professional Advice for Planning  
£0.00 Start of year value  
£15,000.00 Current value

Eradication of Japanese Knotweed  
£0.00 Start of year value  
£6,554.00 Current value

#### 5.1 Further movement

The Council has incurred additional calls on its resources in relation to the Churchyard, fire remedial work and has allocated £10,000 to Planning Consultancy. There is also an increasing likelihood that funds will be required to match fund external funds for the provision of the path at Iver Rec.

#### 6.0 **PROPOSED BUDGET 2022/2023**

The proposed budgets for 2022/2023 are provided under the headings of Council, Facilities and Events Committee and Open Spaces and Highways Committee. The budget sheets are embedded in this document and can be accessed via Sharepoint in the Finance folder. The budget sheets include anticipated income and expenditure (revenue) as well as proposed capital expenditure (projects).

(Please note the items in bold on the budget sheets are totals of the sub codes below)

#### 6.1 Council



Extracted Council  
budget 8 December 2

#### 6.2 Facilities and Events Committee



extracted Facilities  
and Events budget 7 I

#### 6.3 Open Space and Highways Committee



extracted Open  
Spaces and Highwa

### 7.0 **GRANT AID**

7.1 During 2021 – 2022 to 1<sup>st</sup> December 2021 the Council has provided one off grant funding of £250 to I-Can, £500 to the Iver and District Countryside Association, £250 to Richings Park Christmas Party, £250 for Richings Park Village Gardening Club and £500 to Iver Heath Drama Club.

7.2 The grant aid budget remains at the same level as 2021-2022.

### 8.0 **IDENTIFIED RISKS TO COUNCIL ASSETS AND POLICIES**

The Council's assets are listed below with the identified risks; these co-relate to the Open Space and Highways, and Facilities and Events Committee's planning.

#### 8.1 Play Equipment

There are considerable outstanding medium and low risk defects to the play equipment. One net has been replaced at Iver Recreation Ground.

#### 8.2 Iver Heath Pavilion

There remains considerable outstanding renewal and updating work at Iver Heath Pavilion and Recreation ground and a working group of the charity has been set up to prioritise this. It is anticipated that the working group will be able to access some external funding for the improvements.

#### 8.3 Iver Heath Allotments

The allotment remedial works continue and it is understood that an Allotment

Association is looking at improvements

#### 8.4 Churchyard

Considerable risks have been identified in the churchyards and burial ground following the Health and Safety Audit. The Deputy Clerk is currently liaising with the church regarding contact to the memorial owners; if the grave owners cannot be located the council will be required to make the memorials safe whilst maintaining the ambience of a churchyard. There is an overriding concern regarding the stability of the land and the impact of the badger sett

#### 8.5 Ash Dieback

Work is required to assess the number and position of ash trees within the Parish after which the Open Spaces and Highways Committee will develop and deliver a risk reduction strategy. It must be noted that all ash tree removals must be undertaken without persons climbing the trees; this increases the costs. The council does not carry Ear Marked Reserves for this work.

### 9.0 **OUTSTANDING BUDGET RELATED DECISIONS**

#### 9.1 Contracts and leases

For 2022 – 2023 the Council will be required to undertake the following:

- Re-appointment of streetlighting contractor April 2022
- Review and re-appointment of internal auditor
- Swan Meadow lease renegotiation (council preference)
- Preparation for Iver Heath Bowls Club lease renewal
- Tennis Club rental agreement (review requested by Tennis Club)
- New Community Football Agreements for 2022 – 2023 season

#### 9.2 Workforce Budget

The Joint Negotiating Council has not yet agreed the salary level for 2021 – 2022 and The Ivers Parish Council uses this as a guideline for salary levels; the employers side has offered 1.75% which has been rejected. A workforce budget for 2022 – 2023 has therefore been prepared assuming 1.75% uplift in both 2021-2022 and 2022 – 2023.

### 10.0 **OUTTURN**

Council will consider an outturn report following the Annual Report on the Accounts for 2021 – 2022 and will be able to allocate the outturn to budget use and/or ear marked reserves. Additional income of £24,000 has been received in restart grants and these have been allocated for use in the budget for 2022 – 2023.

An outturn of £58,455 was identified for 2020 – 2021 and was allocated to general reserves. During 2021 – 2022 a total of £36,531 has been allocated for expenditure; £21,924 remains of the outturn figure and this has also been added to the budget for 2022 – 2023.

### 11.0 **TRAINING BUDGET**

The training budget has been developed and is attached below



Training budget.xlsx

## 12.0 LOCAL PLAN AND NEIGHBOURHOOD PLAN

There is no budget allocated for 2022 – 2023. As the timeline becomes known the Council will be able to allocate budget as required for the engagement work with the emerging Local Plan. With the constantly changing planning environment the Council is considering adding an additional £5,000 to the budget to cover 7.5 days of consultancy work that may be required following inspection of the Neighbourhood Plan.

If further work is required this will require consideration at outturn when more information is available re anticipated timelines

## 13.0 ALLOTMENTS

The allotment income, expenditure and 'surplus' is attached below



Allotments  
summary.xlsx

## 14.0 PAVILION COST CENTRES AND IVER HEATH PAVILION RECHARGE METHODOLOGY

The Pavilion cost centre calculations are attached below:



Pavilions as Cost  
Centres with IH rech

## 15.0 CAPITAL MACHINERY REPLACEMENT PROGRAMME

The 15 year programme is attached below:



For App 15 - OS&H  
Capital Expenditure

## 16.0 QUEEN'S PLATINUM JUBILEE JUNE 2022

A working group is being formed to consider events and activities that can be considered by Facilities and Events Committee and to support this £2,000 has been allocated to a lunch time 'Picnic in the Park' style event.

A further £1,000 has been allocated to a Jubilee Events Budget

## 17.0 COUNCIL TAX BASE

The Council Tax Base is an amount required by the Local Government Finance Act 1992 as amended by the Local Authorities (Calculation of Council Tax base)(England) 2012 Regulations (<https://www.legislation.gov.uk/ukSI/2012/2914/contents/made>) to be used in the calculation of Council Tax by billing authorities. The base is a measure of the tax-raising capacity of the billing authority and is expressed in terms of the number

of Band D equivalent dwellings in The Ivers area, taking into account exemptions, discounts, disablement relief, and Bucks Council's estimate of its collection rate for Council Tax.

The calculation of the Council Tax Base is required to be made before 31st December and The Ivers received the Tax Base on 6<sup>th</sup> December 2021.

The tax base for 2022 – 2023 is 4747.2; in 2020 – 2021 it was 4767.76 and in 2019 – 2020 it was 4860.1

## 18.0 COMMUNITY INFRASTRUCTURE LEVY

The parish council has started to receive CiL contributions via Bucks Council and to date £6,053 has been received and is recorded as an ear marked reserve in the accounts.

The parish council must use the CIL receipts passed to it to support the development of the parish council's area by funding the provision, improvement, replacement, operation or maintenance of infrastructure; or anything else that is concerned with addressing the demands that development places on the area. The Neighbourhood Plan policies can be delivered using the CiL monies however this will likely require considerable match funding in most cases.

## 19.0 SUMMARY 2022 - 2023

	Council	Facilities and Events Committee	Open Space and Highways Committee	Totals
Income	1,197	26,881	5,681	33,759
Expenditure	424,909	188,616	125,861	739,386
Difference				705,627
Transfer from General reserves				- 23,436
Transfer from Ear Marked Reserves (projects)				0
Anticipated additional income 21-22				- 24,000
Outturn for 2021 - 2022				- 21,924
Precept required				636,267

PRECEPT		
	2021-2022	2022-2023
Precept required	608,585	636,267
Tax base	4767.76	4747.2
% rise of precept		5.0%
Band D Parish Council Tax	127.65	134.03
Band D Parish Council Tax per week	2.45	2.57
Pence per week rise for Band D		12p

## **20.0 RECOMMENDATIONS**

It is recommended that:

- 20.1 The budget report be agreed
- 20.2 The schedule of fees and charges is agreed with direction that burial fees and charges be implemented in line with those of Bucks Council;
- 20.3 The proposed 2022 – 2023 budgets for Council, Facilities and Events Committee, and Open Space and Highways Committee be agreed;
- 20.4 The Council continues the delegated authority to officers to remove any play equipment that reaches end of life and/or is condemned;
- 20.5 The Council notes the risks highlighted in this report and the outstanding budget related decisions;
- 20.6 The Council continues to provide free Hub accommodation to Citizens Advice Bureau and Housing Association drop in sessions, and provides free use to the Adult Education Service for their training events;
- 20.7 The Council instructs officers to actively seek opportunities for increasing income of the Council and for grant funding to support its desired projects;
- 20.8 Underspends for 2021 – 2022 be allocated to General Reserves until Council considers its outturn position other than as set out in 19.0
- 20.9 The identified additional income of £24,000 for restart grants and the remaining outturn of 2020 – 2021 be allocated to the 2022 – 2023 budget as set out in 19.0
- 20.10 The precept be agreed as £636,267

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