

THE IVERS PARISH COUNCIL

MINUTES OF A MEETING OF THE FACILITIES AND EVENTS HELD ON 3RD NOVEMBER 2021 AT 7.00PM VIA ZOOM CALL

Present: Councillors Peter Stanhope, Kevin Brown, Julie Cook, Wendy Matthews and Vishal Gupta (joined at 19:01)

Apologies: Councillors Ciarán Beary, Peter Kinchin

In attendance: Cllr Michael Sullivan, Nicole McCaig (Business Administrator) and Stephanie Bennett (Clerk)

294/21 DECLARATIONS OF INTEREST

Cllrs Peter Stanhope and Julie Cook declared that they were allotment holders at Iver Heath Allotments. A dispensation was granted for the meeting.

295/21 PUBLIC PARTICIPATION

None

Cllr Gupta joined the meeting

296/21 MINUTES

Cllr Stanhope reported that the leak he had calculated was 900 litres per day

RECOMMENDED that

Subject to the amendment above the Minutes of the meeting held on 1st September 2021 be agreed and signed by the Chair.

297/21 FINANCE

The Clerk reported on the Committee income and expenditure for the year to 27 October 2021.

RECOMMENDED that

The Finance Report be received

298/21 CHRISTMAS LIGHTS

Cllrs Stanhope and Cook reported that arrangements for the Christmas Lights Switch on were in progress and it was expected that there will be 7 stalls selling goods, 2 charity stalls, and 3 information stalls. The Royal British Legion will be supplying food, and nips of mulled wine will be available funded by the Council. The switch on will be at 4.30pm.

Funding applications have been made to the Community Board to cover the cost of food and entertainment.

The Clerk was requested to raise purchase orders once the quotes have been forwarded and it was confirmed that food stuffs etc expenses can be claimed by use of receipts being submitted with an expense claim form. Cost Code 6520/1

It was also confirmed that the advent windows are going ahead.

299/21

ST PETERS BURIAL GROUND AND CHURCHYARD

The Clerk introduced the report on the outcomes of the Health and Safety Audit and explained that due to uncertainty in the church office on how to complete the faculty it was not known what we need to write in the application for the 5 year testing programme; thus the application was not available to the committee.

154 memorials have failed with 17% of those in the Burial Ground.

The Clerk also introduced an overview report summarising the issues at the Churchyards and Burial Grounds, and the outcomes of the recent meeting with the Church and Diocese. The Committee was concerned that the assistance the Parish Council was providing to the Church to endeavour to halt the badger ingress into a grave would not be possible to action before the expiration of the licence due to Faculty requirements. The Clerk confirmed that the Parish Council was not made aware of the need for a Faculty when endeavouring to prevent grave desecration without disturbing memorials.

RECOMMENDED that

- a. The Council adopts the five year approach to memorial testing and applies for a faculty to conduct a programme of testing with additional testing of memorials that have become a concern
- b. The Council to contact all failed memorial grave owners in St Peters Burial Ground to inform them of the nature of the failure. To include advice that we cannot guarantee ground stability. Council to provide detail of failed memorials in churchyards for church to contact grave owners
- c. Council to provide the letter template to the Church for the Church Office to use when writing to all failed memorial owners
- d. If Church Office is unable to trace relatives/owners of memorials then copies of all records for the grave to be passed to the Parish Council Office to undertake searches
- e. Council to inform all Churchyard grave owners who make contact of the need to apply for faculty
- f. Clerk to deal with the badger gating in a manner depending on the response of the Church. Further gating licences to be sought only for Parish Council responsibilities
- g. Bucks Council to be informed of the issue re the embankment and requested to attend for a site visit with council and diocese to discuss options
- h. Committee to consider NALC Legal Advice when it is received

- i. Following provisions of records and subsequent searches conducted by Council, if living relatives cannot be found, Council to repair 3 tomb memorials beside church front door. To be undertaken by removing the bricks and laying the lid to the ground at a cost of approximately £875. If faculty is refused item to be returned to committee
- j. Annual push pull contract to be commissioned for the 5 years once faculty is received
- k. Council to implement appropriate plan for make safe standard repairs for memorials with no known grave owner.

300/21

QUEENS PLATINUM JUBILEE

Councillors considered how the Parish would celebrate the Jubilee in June 2022.

RECOMMENDED that

A working group be formed to look at this; Clerk to e mail all councillors to offer an opportunity to join the working group

301/21

ALLOTMENTS

The Business administrator introduced a report on the layout of the plots at 9 and 10 and the difficulties being experienced.

RECOMMENDED that

Plots 9 and 10 be joined and a smaller plot being formed in the middle of the space.

302/21

JUBILEE PAVILION

The Business Administrator reported on the identified loss of rentable space and the difficulties of securing the pavilion against access during changing room use.

RECOMMENDED that

A suitable professional be identified to suggest how to reconfigure the Jubilee Pavilion to enable rental of Pavilion to be undertaken at the same time as changing room use. A report to be returned to Committee regarding the costs of such advice.

303/21

IVER HEATH PAVILION

The Business Administrator reported on concerns regarding the aged boiler at the Pavilion. Councillors discussed the options for replacement of the hot water and heating systems.

RECOMMENDED that

Advice be sought from appropriate organisations supporting community buildings on options for the replacement of the boiler with a report brought back to Committee

304/21 BUDGET 2022 – 2023

The draft budget was considered and councillors expressed a preference for the Churchyard Push Pull testing to be undertaken by an external contractor. Councillors also wished to undertake a ‘Party in the Park’ style event for the Jubilee and allocated a £2,000 budget for a lunchtime event. It was also requested that £6,000 be added to the budget for CCTV replacement and improvement at Iver Heath Recreation Ground and £3,000 be added for the replacement of the ramp at 63 Chequers Orchard.

305/21 IVER HEATH FIVE A SIDE FOOTBALL

RECOMMENDED that

The 2021 – 2022 cost of hiring the 5 a side pitch at Iver Heath Recreation Ground be set at £12 per hour

306/21 IMPROVEMENTS AND EFFECTIVENESS

Cllr Gupta proposed that the Committee develop a calendar of key events that it will deliver through the year. This to be added to the next agenda.

307/21 EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED that

THE Public and Press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are confidential.

308/21 IVER HEATH ALLOTMENTS

The Committee confirmed that if rent isn’t paid then the allotment plot will be reallocated to a person on the waiting list as per the allocation process. A person who ‘loses’ their allotment will be eligible to rejoin the waiting list.

The meeting finished at 8.59pm

Signed Chair

Date