

# Palmac Electrical Services Ltd.

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**Our Ref:** Q21/3784/AM/CR

**Your Ref:** Various Works

**Date:** 21.11.21

Iver Parish Council  
45B High Street  
Iver  
SL0 9ND

72 Syke Ings  
Richings Park  
Iver, Bucks  
SL0 9EU  
Tel: (01753) 776545  
Fax: (01753) 776546  
Email: info@palmacelectrical.co.uk

## For the attention of Nicole McCaig

Dear Nicole,

We thank you for the opportunity to tender for electrical services works, at the above and now have pleasure in submitting our quotation for your approval. This has been compiled in accordance with the Invitation to tender date 16.11.21 together with your specification together with wording to written instruction, as received from your good self.

Our offer for executing this work in accordance with your verbal instruction, our visit to site and covering letter, would be as detailed in Contract Sum Analysis enclosed.

Which is shown exclusive of provisional and contingency sums and Valued Added Tax.

This offer makes no allowance whatsoever for any cash discount either for a main contractor or for any other interested body.

Our offer, as above, would be for the supply of all labour and materials as necessary to complete the following works;

### **45B High Street, Iver - Consultation Office**

No works, as the room has no provision for emergency lighting

### **45B High Street, Iver - Toilet Extractor**

Supply and install replacement fan and timer unit.

**For the sum of £466.43 + VAT**

### **Jubilee Pavilion**

Supply and install 1 No 4gang metal clad emergency key switch

**For the sum of £216.45 + VAT**

### **Iver Heath Pavilion**

Male Toilet - Supply and install 1 No LED emergency bulkhead luminaire

Kitchen - Lighting was found to be working but connected to main hall lights. We have therefore allowed to separate these services.

**For the sum of £655.72 + VAT**

On completion of the above, the new installation shall be tested to ensure compliance and the necessary certificate will be issued.

This offer assumes that all facilities and information would be made available to enable our works to be carried out continuously during normal working hours.

As such, it is based on cost ruling at the date of tender with due allowances for all "Known Increase" and would otherwise be subject to adjustment for any changes in cost, should we not receive your order within 4 weeks.

For other than that clearly specified, our offer makes no allowance for builder's work, cutting away, making good of work of any other trade.

This installation would, allow the specification or design requires, be carried out to conform to the latest edition of the appropriate installation regulation, as amended, relevant Codes of Practice and British Standards as those are the national Inspection Council for Electrical Installations contracted of which we are members.

Should our offer prove to be successful, and we are favoured with your order in due course, our trading terms would be as detailed below:

All invoices shall be paid within 30 days of the date of invoice. Progress payment (if applied for) shall be made in respect of labour charges and materials delivered to site up to the date of the progress invoice.

All materials and equipment supplied to and / or fixed to site shall remain the property of Palmac Electrical Services Limited until full remittance has been received.

The above trading terms cannot be overwritten by the terms and conditions of your order without negotiation with ourselves and our written confirmation of these terms and conditions.

We trust our interpretation of your requirements and our offer meets with your entire satisfaction and that we may be favoured with your valued order in due course. Meanwhile, should you require any additional information, this will gladly be given upon request.

Yours sincerely

**Anthony McCarron**  
**Palmac Electrical Services Ltd**