

THE IVERS PARISH COUNCIL

**MINUTES OF A MEETING OF THE OPEN SPACES AND HIGHWAYS COMMITTEE HELD
ON 21st JULY 2021 AT 7.00PM VIA ZOOM VIDEO CONFERENCING**

Present: Councillors Kevin Brown, Ciaran Beary, Julie Cook, Peter Stanhope, Michael Sullivan, Stuart Mills

Apologies: Councillors Wendy Matthews

In attendance: Cllr Peter Kinchin and Jeremy Day (Deputy Clerk)

The meeting was opened by Cllr Ciaran Beary, Chair of Council

116/21 ELECTION OF CHAIR

RECOMMENDED that

Cllr Kevin Brown be elected Chair

117/21 DECLARATIONS OF INTEREST

None were received.

118/21 PUBLIC PARTICIPATION

There was one member of the public present who made no comments

119/21 MINUTES

RECOMMENDED that

the Minutes of the meeting held on 24th March 2021 be agreed and signed by the Chair.

120/21 IVER HEATH RECREATION GROUND SUMMER EVENT – SUNDAY 29th AUGUST

Cllr Stanhope presented the Risk Assessment to the Committee. This was reviewed and it was noted that it had a Buckinghamshire Council logo as it had been used as a template. will fall out of this. The Deputy Clerk stated that a standard Risk Assessment template for the Parish Council should be adopted and having purchased a significant number recently from the GMA will fall out of this. The Deputy Clerk also pointed out that a quote was being sought from SSE for power outlets from the lamp columns in the Recreation car park.

RECOMMENDED that

The Risk Assessment is approved.

121/21

CHURCHYARD / BURIAL GROUND FENCING

The Deputy Clerk presented the quotes received for this work

RECOMMENDED that

- a) The contract be awarded to Secure-a- Field based on the standard of previous work completed on behalf of the Parish Council, the timescale for the job to be completed and the competitive quote received.

122/21

AREA OUTSIDE 45B HIGH STREET

The Deputy Clerk presented the current status of the area outside the council office at 45b, High Street.

RECOMMENDED that

- a) The redundant flag pole and metal posts be removed. Deputy Clerk to seek removal by the Maintenance Team or seek costings.
- b) Consideration be given to the current stored cycle racks be installed in the area.
- c) The family of the memorial bench be contacted to advise of it's condition and remedial work to be considered.
- d) The idea of the use of the square area for commercial activity such as a local farmers market should be further considered.

123/21

IVER VILLAGE NOTICEBOARD

The Deputy Clerk presented the current status of noticeboards in the centre of Iver Village. It was suggested that the two current noticeboards be removed and consideration given to replacing them with a new noticeboard closer to the Parish Council Office. It was noted that having noticeboards located close to the shops attracts footfall to the boards. Similarly it was noted that the area outside the office was used regularly by users of the High Street and those residents of Chequers Orchard again attracting Shortfall. During the discussion the idea of electronic noticeboards was identified as a potential long term solution.

RECOMMENDED that

- a) The two current noticeboards be removed. Deputy Clerk to seek removal by the Maintenance Team or seek costs. These should be repurposed to the allotment sites.
- b) The third Noticeboard by the Car Parking spaces at Square part of the area be returned to Parish Council use from Iver Heath Drama Club
- c) Further consideration to be given to the location of a new noticeboard in that area

124/21

BOUNDARY GATE REFURBISHMENT / REPLACEMENT POLICY

The Deputy Clerk presented the current status of the Boundary Gates across the Parish. It was noted that we have varying sizes and materials across the Parish. The poor condition of the damaged gate on the Slough Road at Chandlers Hill was noted. It was noted what value the gates gave to identifying the different areas of the Parish and their ability through signage to indicate message to the public travelling through the areas. It was also noted that the gates contributed little value.

RECOMMENDED that

- a) The damaged gates at Chandlers Hill be removed by the Maintenance team and recycled.
- b) The style and size of gates be explored further by the Deputy Clerk and presented at a future meeting for discussion and identification of gates for replacement as the need arises
- c) Consideration be given to the messages signage can give particularly to motorised travelling through the Parish.

125/21

FINANCE

RECOMMENDED that

The comparison report for Quarter 1 be received

126/21

CALENDAR OF MEETINGS

The Committee wished to meet bi-monthly. The next meeting will therefore be 22nd September 2021 at 7pm via Zoom Video Conferencing.

127/21

EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED that

the Public and Press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are confidential.

128/21

IMPROVEMENTS AND EFFECTIVENESS

- a) Set up a spreadsheet on SharePoint for Councillors with high level updates on progress of activities enabling them to be able to update residents if councillors are asked questions
- b) Councillors on the committee to direct any items for consideration for Agendas via the Chair who liaises regularly on Agendas with the Deputy Clerk
- c) Deputy Clerk to add documents for meetings to the Outlook Diary invite for meetings.

129/21

WEBSITE / PRESS RELEASES

- a) Highlight that cycle racks are installed at Iver Recreation Ground and we are seeking to further expand this provision across the Parish
- b) Highlight that the damaged Boundary Gate has been removed and that there activity to review the provision and materials used in future refurbishment / replacement plans.

130/21

OPEN SPACES AND HIGHWAYS CURRENT STATUS

The Deputy Clerk presented on the current status of activities and risks this committee are responsible for.

RECOMMENDED that

This be further discussed at the next meeting in a further closed session.

The meeting finished at 9.07pm

Signed Chairman

Date