

THE IVERS PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING OF
FULL COUNCIL HELD AT 7.30PM ON MONDAY
13th MAY, 2019 IN IVER HEATH VILLAGE HALL**

Present: Councillor Dr W Matthews
Councillor A Mayling
Councillor C Gibson
Councillor C Jordan
Councillor J Gill
Councillor R Gould

In Attendance: Dawn Fleming (Clerk)
2 members of the public.

The Chairman called for a one minute silence to commemorate the death of former Councillor Jeanette Watkins.

In accordance with the Standing Orders of The Ivers Parish Council, item one was taken by the outgoing Chairman, Cllr. Wendy Matthews

1 ELECTION OF CHAIRMAN FOR THE ENSUING YEAR

Cllr Wendy Matthews asked for nominations for Chairman. A proposal for Cllr. Matthews was received from Cllr. Carol Gibson, and seconded by Cllr. Chris Jordan. There were no other nominations. It was:

RESOLVED: that Cllr. Wendy Matthews be elected as Chairman of The Ivers Parish Council for the ensuing year.

2 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Matthews read out her 'Declaration of Acceptance of Office' to all members, and the same was duly signed by herself and the Clerk.

3 PUBLIC PARTICIPATION

Thames Valley Police Report – No representative was able to attend and no report available from TVP.

Iver Heath Best Kept Village Competition 2019 – A representative from the Ivers Volunteers at Work committee confirmed that he had entered the village in this competition. This is the first time they have entered and he was approaching the council for any assistance they could give to the residents of Iver Heath in their quest to tidy up the village in time for the competition. The competition highlights the great community activity that goes on in small villages and is a great way to recognise the contribution of many who give their time to enhance the local community. Judging takes place between 1st June and 7th July 2019. The Council agreed to help promote the good works and distribute flyers and leaflets and also to promote via the Ivers Parish Council website.

District Council Report – The Chairman invited Cllr. J Jordan to give an update on behalf of SBDC. Cllr. Jordan reported on the progress with the Unitary Authority and the Local Plan.

4 **APOLOGIES FOR ABSENCE**

Apologies had been received from Councillor C Woolley, Councillor N Harlow, Councillor G Bennett, Councillor J Bryson, Councillor K Bembey.

5 **DECLARATIONS OF INTEREST**

Councillor Mayling declared an interest in item 19.

6 **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on the 4th March, 2019 were agreed as a true record of proceedings and were duly signed by the Chairman.

7 **ELECTION OF VICE CHAIRMAN FOR THE ENSUING YEAR**

The Chairman asked for nominations for Vice Chairman. Cllr Carol Gibson proposed Cllr. Ann Mayling to stand again, this was seconded by Cllr Wendy Matthews. There were no other nominations. It was:

RESOLVED: that Cllr. Ann Mayling be duly elected as Vice Chairman of The Ivers Parish Council for the ensuing year.

Cllr. Mayling read out her 'Declaration of Acceptance of Office' to all members, and the same was duly signed by herself and the Clerk.

8 **REGISTER OF FINANCIAL INTERESTS**

The Chairman reminded all members that it was their responsibility to submit (to the Clerk) any new relevant information for inclusion on the Register of Financial and Other Interests. **Noted.**

9 **CHAIRMAN'S ALLOWANCE**

The Chairman's allowance is fixed in accordance with Section 15(5) of the Local Government Act 1972. The Chairman advised members that for 2018/19 the allowance had been set at £450. Following discussion, it was:

RESOLVED: That the Chairman's allowance remains at £450 for the ensuing year.

10 **COMMITTEE STRUCTURE**

No changes were made to the committee structure.

11 **COMMITTEE MEMBERS**

Following discussion, it was:

RESOLVED: that the committees would be served by the following members:-

- a) Highways and Infrastructure – Cllrs. John Gill, Carol Gibson, Nigel Harlow, Geoff Bennett, Sylvia Lidgate, Ann Mayling (ex officio), Chris Jordan, Chris Woolley and Wendy Matthews (ex officio).
- b) Amenities - Cllrs. Reg Gould, Nigel Harlow, Bill Lidgate, Jyoti Kaushal, Jacquie Bryson, Chris Jordan, Ann Mayling (ex officio), Chris Woolley and Wendy Matthews (ex officio).
- c) Policy, Finance & General Purposes – Cllrs. Carol Gibson, Jacquie Bryson, Jyoti Kaushal, Karanveer Bembey, Bill Lidgate, Ann Mayling, (ex officio), Chris Jordan, Chris Woolley and Wendy

Matthews (ex officio), plus the chairmen of each committee, as elected after their first meetings.

- d) Planning – Cllrs. Carol Gibson, Reg Gould, John Gill, Nigel Harlow, Karanveer Bembey, Geoff Bennett, Sylvia Lidgate, Chris Woolley, Ann Mayling (ex officio) and Wendy Matthews (ex officio).**

The Chairman then went through what working groups would be needed. Following discussion, it was:

AGREED: to form the following groups with the appointed members as detailed below:-

- a) Events Working Group (to include Christmas Lights and Seniors Coffee Morning) – Cllrs. Nigel Harlow, Jacquie Bryson, Jyoti Kaushal, Chris Jordan, Ann Mayling, Bill Lidgate and Wendy Matthews.**

Any other groups to be set up as needed.

12 EXTERNAL ORGANISATIONS REPRESENTATIVES

Following discussion, it was:

RESOLVED: to appoint members to the organisations as detailed below:-

- a) Iver Village Hall Management Committee – Cllr Chris Jordan**
- b) Iver Heath Village Hall Management Committee – Cllr Chris Woolley**
- c) Local Authorities Aircraft Noise Council – Cllr Wendy Matthews**
- d) South Bucks Association of Local Councils – Cllrs Wendy Matthews, Carol Gibson**
- e) George Green Quarry Liaison Committee – Cllr Carol Gibson**
- f) Colne Valley Park – Cllr Carol Gibson**
- g) Local Area Forum – Cllr Ann Mayling**
- h) Lakeside Liaison Group – Cllr Wendy Matthews**
- i) Pinewood Liaison Group – Cllr Ann Mayling**
- j) Iver Members Liaison Group – Cllrs Ann Mayling and Chris Jordan**
- k) Cemex Liaison Group – Cllrs. Wendy Matthews and Carol Gibson**
- l) Good Neighbours Scheme – Cllr Chris Jordan**
- m) Thorney Park Community Forum – Cllr Chris Jordan**

13 REPORT OF THE CLERK

- a) The Clerk reported that there will be a local event for everyone called 'Funday Sunday'. This is a Family Fun Day on 28th July 2019, from 2-5pm at Iver Heath Recreation Ground with activities for everyone. Entry and activities are free of charge. A range of flyers will be available and the event is advertised via the Parish Council website.**
- b) The clerk reported that a funding application has been submitted to Veolia for the Iver Recreation Ground Footpath. The footpath has degraded over the years and the aim is to upgrade it to enable better facilities for everyone, including the disabled. The funding decision is due from Veolia on 4th June.**

- c) The Parish Council are working on an internal and external communications plan which will look at response times to queries from local residents along with all types of communications from the Parish Council. The aim is to ensure that TIPC are proactively promoting items of interest to the local community and that information is freely available via their website and other sources. Also that anyone contacting the office can be signposted to who they need to contact in cases where TIPC is not the appropriate contact point and can't assist with the query. This is an ongoing project.

14 REPORT OF THE OUTGOING CHAIRMAN

- a) The Chairman gave a report on Infrastructure Projects in the local area. This included information on Crossrail who are continuing work on Iver Station. No further information on when the service will commence although work is still continuing at the station. The formal consultation on the parking issue has been completed. The proposed scheme is unlikely to be put in place due to the number of objections from residents. There will be a meeting next week to further discuss this. A limited scheme is now being proposed. Further information on these issues and any updates can be found on the Ivers Parish Council website. Western Rail access to Heathrow will be going ahead. There will be a consultation later in the year. The closure of Mansion Lane is still being proposed. Heathrow expansion - consultation starts in June for six weeks on all master planning documents. The DCO will be submitted in Spring next year.

15 TO RECEIVE REPORTS FROM THE CHAIRMEN OF THE FOLLOWING COMMITTEE MEETINGS

- a) Planning Committees (5th March, 2nd April, 30th April) – Cllr Gibson reported that HS2 will be having a meeting at Denham village hall to look at the viaduct design on 7th June. An item for the next agenda with regard to the planning application from the Art Storage company to demolish the building next door to theirs. She also reported that the Neighbourhood Plan was currently being transferred into the template. Once this has been done, it will be sent out.. It was **RESOLVED: that the minutes of the meeting of the Planning Committee held on the 5th March, 2nd April & 30th April 2019, and the resolutions therein be received and noted.**
- b) Amenities Committee (20th March) – Cllr Mayling reported the fencing that had been overgrown by Saxon Court has been sorted. CAD plans have been drawn up for the Iver Heath Pavilion to include changing rooms. McAlpine have been asked to make a contribution. The defects in the original works at the Jubilee Pavilion need additional works. Tree works are underway at Hardings Row and the allotments, there will be a lot of work to sort it this year, but thereafter work will be minimal . Burial Ground charges schedule has been updated and a FAQ sheet put together. Flowcharts for the process have been simplified, Groundwork Southeast have signed their service

agreement for this year for the Parish open spaces. Work has stopped at Mudwharf until the cabling has been completed, then it will resume. It was –

RESOLVED: that the minutes of the meeting of the Amenities Committee held on the 20th March 2019, and the resolutions therein be received and noted.

c) Highways & Infrastructure (14th March). It was –

RESOLVED: that the minutes of the meeting of the Highways & Infrastructure Committee held on the 14th March 2019, and the resolutions therein be received and noted.

d) Policy Finance & General Purposes (27th March). Cllr Matthews reported that the User Agreement for the Community Hub is now in place. The Heathrow Beautification projects have been completed for this year. There is a Heathrow Villages Fund to which we could apply for funding for a community event. There is a proposal for a new bus trial for Heathrow which will be an 'on demand' service from around Slough and Iver to Heathrow Airport. The Staff Handbook is in progress. The Volunteer Policy is now on Sharepoint. The AQMA update should be added to the website.

RESOLVED: that the minutes of the meeting of the Policy, Finance & General Purposes Committee held on the 27th March 2019, and the resolutions therein be received and noted.

16 HEALTH AND SAFETY UPDATE

No incidents to report.

17 BMKALC/NALC MEMBERSHIP RENEWAL

The annual subscription to BMKALC and NALC is due at the end of July. The 2019/20 membership is £1631.74. There was concern as to whether this was good value for money. A suggestion was to become a member of SLCC instead. It was felt that with the advent of the Unitary Authority it should remain with BMKALC for the current year and review next year.

AGREED: that the membership to BMKALC would be renewed.

18 LAF PROJECT

a) Approval has been given for funding the footpath lighting on Iver Heath recreation ground and details are being finalised with SSE. The cost quoted is £2034.83.

b) Youth research project – The final report was still being considered. This needs to reflect the widely expressed view that sustainability of existing provisions needs to be ensured before any other projects are set up, otherwise it has a negative impact.

c) The presentation to the LAF about changes to charging at tips was raised. There was much discussion about the negative implications about this.

AGREED:

19 GRANT APPLICATION

a) A grant application has been received for Dementia Singers in the sum of £192. The group run sessions for those living with dementia along with

their carers (who attend for free). The funding would be giving 12 weeks of free hire of the hall in lieu of money. It was:

AGREED: To support this application.

20 MEMBERS REPORTS

- a) Lakeside Liaison Group meeting had been called because of movement of the energy from waste plant to a new location nearer the Parish. The prevailing wind means that the emissions will impact Richings Park. Another meeting is due shortly. Documentation will be submitted to Slough who will determine the planning application.
- b) Pinewood Liaison group. They have yet to replace the dead trees. Measurement of flow from attenuation ponds is in progress and will be reported at the next meeting.
- c) Iver members liaison group. Meeting in June.
- d) Cemex Liaison Group no recent meetings.
- e) Colne Valley Park. Jane Griffin is back on the board of the Colne Valley Park. A new staff member has been appointed from landscape lottery funding, Chloe Compton, who is encouraging River Rangers, running a summer school at the environment centre and is also taking part in the Youth Directory. A fish passage has been funded by the Environment Agency compensation money at Thorney. A Green Infrastructure workshop was held at Brunel with ARUP to put together an overall plan for the management of the river Colne and the river Crane and the threat to both if Heathrow goes ahead.

21 FINANCE

- a) The payments of accounts for March and April had been circulated. It was:
RESOLVED: to authorise the payments as detailed.
- b) The year end (18/19) accounts had been circulated. It was:
RESOLVED to accept the accounts as presented.
- c) The balance sheets and summary of income/expenditure as at 30th April 2019 had previously been circulated. It was:
RESOLVED: to accept the reports.
- d) The bank statements had been circulated prior to the meeting. It was:
RESOLVED: that the Chairman should sign the reconciliations.
- f) It has been reported that Metrobank (where we have our account) are having financial issues. It has been established that we are not covered by the Government Guarantee scheme. After some discussion it was
AGREED that we will investigate accounts at other banks

22 REPORT OF THE INTERNAL AUDITOR

- a) This was mentioned at the last meeting and has now been discussed by the Policy and Finance Committee. The proposed actions from the Policy and Finance Committee have been circulated and are now coming forward to this Council for its approval.
RESOLVED: to accept and implement the proposed actions.

23 WEB SITE/PRESS RELEASES

Nothing new to be put forward.

Meeting closed at 9.15pm

Signed by the Chairman.....

Date.....

Date of Next meeting, Monday 3th June 2019 (Jubilee Pavilion, Iver Recreation Ground)