

THE IVERS PARISH COUNCIL

MINUTES OF A MEETING OF THE NEIGHBOURHOOD PLANNING SUB COMMITTEE HELD ON 18th JANUARY, 2021 at 6.00PM VIA ZOOM CALL

Present: Councillors Carol Gibson (Chairman), Ann Mayling, Wendy Matthews, Alan Wilson, Chris Jordan, Graham Young, Ciarán Beary, Janet Rayner, Jim Skinner and Jane Griffin.

In attendance: Neil Homer, Leani Haim and Stephanie Bennett (Clerk).

NP.061/20 APOLOGIES FOR ABSENCE

None were received

NP.062/20 DECLARATIONS OF INTEREST

None were received.

NP.063/20 NEW COUNCIL STRUCTURE

The Clerk introduced the new Council structure and the Terms of Reference for the Neighbourhood Planning Committee that reports directly to council.

NP.064/20 PUBLIC PARTICIPATION

There was no representation made.

NP.065/20 MINUTES

RESOLVED that

the minutes of the meeting held on the 18^h December, 2020 be agreed and signed by the Chairman

NP.066/20 WORKING NEIGHBOURHOOD DEVELOPMENT PLAN

The Clerk introduced the version 4 with Committee observations and consultant responses and the latest draft version 5.

The Clerk drew attention to the rewording of the Iver Relief Road policy that now included the term 'and other traffic mitigation actions'; this is to ensure that any section 106 monies allocated to a relief road are not returned to the developer unspent if the relief road cannot be delivered within the statutory time frames.

Considerable discussion was undertaken regarding green spaces and heritage assets and it was agreed the committee members would review the areas included to ensure that the detail was correct.

Leani Haim introduced the Committee to the remaining sections and work to be completed by the Committee. Considerable discussion also took place regarding the standard for HGV movement reduction to be included in relation to new developments.

If the Plan is to enter Regulation 14 Consultation as planned there must be no further amendments other than small corrections and proof reading corrections.

NP.067/20 COMMUNICATIONS TASK TEAM

Ann Mayling introduced the approach of the Comms Team to the Regulation 14 consultation period and emphasized that the role of the Comms Team was to deliver the comms not to create it. In the current restrictive climate it would be necessary to focus on online consultation with posters and perhaps hard copy survey forms that could be picked up at certain access points or posted to persons who requested a copy. This would also apply to printed copies of the Neighbourhood Plan that needs to be available to those who request a copy.

It was recognised that the Regulation 14 consultation period will involve a lot of work and that all responses must be catalogued and responded to.

It was also felt that a summary document would be welcomed by the community as the Plan was a hefty read.

The mechanics of responding to queries was discussed and it was agreed to set up a generic e mail address and all callers by phone would have their details taken for a Committee member to then phone them back.

The Comms Team are due to meet soon and will start to put the mechanisms in place.

The Clerk to draft consultation questions for the comms Team to consider

NP.068/20 SUMMARY OF ACTIONS

- Everyone to reread the Plan and ensure that there are no identifiable omissions and errors
- Chair to complete foreword
- Comms Team to commence mechanics
- Clerk to set up e mail addresses and create draft consultation questions

The meeting closed at 7.50pm

Signed Chairman

Date