



THE IVERS

PARISH COUNCIL

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45b High Street
Iver
Bucks.
SL0 9NJ

21st January 2021

To all Members of the OPEN SPACES & HIGHWAYS COMMITTEE

A Meeting of the Open Spaces & Highways Committee will be held on Wednesday 27th January 2021 commencing at 6.00pm. This meeting will be held by Zoom Video Conference for the purpose of transacting the following business.

Instructions for joining the Zoom meeting:

<https://us02web.zoom.us/j/81312233420?pwd=UGJFeit5RVozOTdqUTdGeEFXNlk1Zz09>

Meeting ID: 813 1223 3420
Passcode: 205567

Jeremy Day
Deputy Clerk

AGENDA

1. TERMS OF REFERENCE

Deputy Clerk to introduce Terms of Reference of the Open Spaces & Highways Committee. See Appendix 1

2. COMMITTEE ELECTIONS

- a. To elect the Chair
- b. To elect the Vice Chair

3. APOLOGIES

4. DECLARATIONS OF INTEREST

- a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest;
- b. To receive any written requests for dispensations for disclosable pecuniary interests;
- c. To grant any requests for dispensation as appropriate.

5. PUBLIC PARTICIPATION - *An Open Session will be held for members of the public who may ask questions or submit comments about agenda items/parish council matters. Parish Councillors may also make comment at this time. Each person speaking will usually be limited to three minutes. Duration of this part of the meeting usually to be no longer than fifteen minutes.*

6. MINUTES

To confirm and sign the Highways & Infrastructure committee minutes of the meeting held on the 4th November 2020. See Appendix 2.

7. CHAIR ANNOUNCEMENTS

8. TRAFFIC MONITORING

To receive feedback from Working Group

9. STRATEGIC PLANNING

To consider and agree the process to develop an Open Spaces and Highways Strategic Plan. Recommendation to set up a Sub-Committee

10. CONDITION REPORTING

To consider the recommended Condition Report template of Defects, Refurbishments and Improvements for Open Spaces and Highways. See Appendix 3.

11. RoSPA REPORTS

- a. To receive the current reports on play equipment at open spaces. See Appendix 4a, 4b, 4c, 4d
- b. To consider the recommended priority remedial work schedule. See Appendix 5.

12. NEIGHBOURHOOD PLAN

- a. To introduce and consider related Open Spaces and Highways policies in the Neighbourhood Plan
- b. Consider feedback to the Neighbourhood Plan committee.

13. FINANCE

- a. To receive the report covering the current budget position report from the Clerk. See Appendix 6.
- b. To receive the final budget report for 2021/22. See Appendix 7.
- c. To receive the Ear Marked reserves movement report of 31 Dec 2020. See Appendix 8.

14. WEBSITE/PRESS RELEASES

To consider and agree the information to draw to the attention of the press.

15. EXCLUSION OF THE PUBLIC AND PRESS

To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

16. IVER HEATH ALLOTMENTS

Cllrs on the Committee: Wendy Matthews, Ann Mayling, Carol Gibson, Chris Jordan, Chris Woolley, Peter Stanhope, Arun Gaur, Sylvia Lidgate, Ciarán Beary, Kevin Brown, Julie Cook