

## **TERMS OF REFERENCE - OPEN SPACE AND HIGHWAYS COMMITTEE**

- 9.1 The specific delegated functions and powers of the Open Spaces and Highways Committee are:
- 9.1.1 To develop and agree an annual budget for approval by council that once agreed can be spent by the committee. Any additional budgetary requirements must be requested from council.
  - 9.1.2 To monitor the performance of its budget and provide updates to the Finance and Audit Committee
  - 9.1.3 To manage the accrual of ear marked reserves to deliver the required capital replacement and improvement programmes of the assets listed below
  - 9.1.4 To be responsible for the following open spaces looked after and/or owned by the council:
    - 9.1.4.1 Iver Allotments
    - 9.1.4.2 Iver Heath Allotments
    - 9.1.4.3 Swan Meadow Nature Reserve
    - 9.1.4.4 Hardings Row Nature Reserve
    - 9.1.4.5 Iver Recreation Ground
    - 9.1.4.6 Iver Heath Recreation Ground
    - 9.1.4.7 Cottage in the Woods Footpath
    - 9.1.4.8 Iver Heath Copse
    - 9.1.4.9 The Mud Wharf
    - 9.1.4.101 St Leonards Mound
    - 9.1.4.11 Outside space at 45B High Street
  - 9.1.5 To be responsible for the following assets owned and/or looked after by the council:
    - 9.1.5.1 Streetlights as per agreement (lanterns and columns)
    - 9.1.5.2 Benches
    - 9.1.5.3 Noticeboards
    - 9.1.5.4 Gates (decorative)
    - 9.1.5.5 All planters and summer and winter flowers and hanging baskets
    - 9.1.5.6 Churchyards and Burial Ground
    - 9.1.5.7 Flagpole
    - 9.1.5.8 Clock (Iver Village)
    - 9.1.5.9 Traffic management and monitoring equipment and infrastructure
    - 9.1.5.10 Bus shelters
    - 9.1.5.11 Bins
    - 9.1.5.12 All signs that are the responsibility of the council
  - 9.1.6 To respond to all consultations regarding road safety and highways works e.g. HGV licences, road signs, road closures, village gates, pedestrian crossings, speed restrictions, parking restrictions, weight restrictions, traffic calming, and local transport, highway trees, cycleways, bus shelters, seats, bins, transport assessments
  - 9.1.7 To make all decisions regarding policy and strategic matters relating to all of the above
  - 9.1.8 To undertake necessary capital works on the assets listed in 9.1.4 and 9.1.5
  - 9.1.9 To set out a schedule of fees and charges for agreement of council at budget setting
  - 9.1.10 To submit to Council proposals for new and improved services;
  - 9.1.11 To appoint advisors as and when necessary to assist in its work.
  - 9.1.12 To undertake traffic safety observations in partnership with enforcement agencies
- 1.2 The maximum numbers of members of the Committee to be 9