The Ivers Neighbourhood Plan: Project Plan

21-Oct-20

	Action	Who	OH Days		2020							2021				Comments
			Days	Actual	J	J	A	S	O	N	D	J	F	M	A	
1.01	Project inception meeting	SG/OH	0.5	0.5	0.5											completed
1.02	Project Review: SG workshop	SG/OH	2.0	2.0	2.0											completed
1.03	Project Review: workshop notes	OH	0.5	0.5		0.5										completed
1.04	Pre Sub: SG review workshop notes	SG/OH	0.5	0.5			0.5									OH amendments completed
1.05	Pre Sub: SG review final report	SG	-				X									SG meets 17/08 final report amended as necessary
1.06	Pre Sub: evidence and policy drafting	SG/OH	10.0	2.0					6.0	2.0	2.0					OH collates evidence and drafts policies for iteration with SG
1.07	Pre Sub: SG intermin review	SG/OH	1.0							0.5	0.5					monthly SG/OH meetings to review policies
1.08	Pre Sub: draft documents	OH	7.0	2.0				2.0				5.0				OH completes Pre Sub NP and Maps etc
1.09	Pre Sub: SG review	SG/OH	0.5									0.5				SG sign off docs for IPC approval
1.10	Pre Sub: final document	OH	0.5										0.5			OH makes any necessary changes
1.11	Pre Sub: PC approval	IPC	-										X			IPC to approve docs for Reg 14 consultation
1.12	Reg 14: consultation period	-	-													minimum 6 weeks as per Reg 14
1.13	Reg 14: log reps on schedule	SG	-													SG logs all reps
1.14	Reg 14: review and summary note	OH	1.5										1.5			OH reviews stat bodies; SG reviews community reps
1.15	Reg 14: SG review	SG	0.5										0.5			SG considers OH and SG analysis reports
2.01	Sub Plan: draft final document	OH	1.0											1.0		OH and SG amend as per analysis report recommendations
2.02	Sub Plan: draft Basic Conditions Statement	OH	2.0											2.0		OH drafts once 2.01 completed
2.03	Sub Plan: draft Consultation Statement	SG	-													SG drafts
2.04	Sub Plan: SG final review	SG	-											X		SG recommends to IPC subject to final changes
2.05	Reg 15: PC approval	IPC	-											X		IPC approves docs for submission
2.06	Reg 15: Submission to BC	IPC	-											X		IPC submits docs to BC for Reg 16
3.01	SEA: screening	OH/IPC	0.5							0.5						IPC requests screening opinion from BC/OH prepares letter
			28.0	**7.5**	2.5	0.5	0.5	2.0	6.0	3.0	2.5	5.5	0.5	2.0	3.0	
		billed	5.5													
		to bill	22.5													