

GROUNDS TEAM REPORT FOR 18th NOVEMBER 2020
AMENITIES MEETING: PREPARED BY BUSTER BROADLEY

UPDATE

Iver Recreation Ground	Daily inspections and litter pick. Run showers through, Cut back + tidy hedges at entrance to rec + cleared. Strimmed and cuttings cleared from play area. Weeding around Jubilee Pavilion and clear stones from seating area outside Pavilion when necessary. Mowing of the rec once a week and fill in dog holes. Mark out all football pitches on weekly basis. Dangerous manhole cover has been coned off and taped. (Needs replacing). Soil seeded around workshop. Curb sides scraped, leaves bagged and cleared entrance to rec and car park. Mow perimeters of rec. Fallen branches cleared. Measure footpath around rec for office. Mow entrance and around workshop. Cut back low branches and clear horse chestnuts when needed. Measure football boot cleaner. Cut hedge plus clear outside workshop. Maintenance to pitch markers. Unblock drain cover. Clear and blow all gully's. Meet Albert to clear hedges after flailing. Meet with Martin Marfe to discuss defects (play area, bmx track and basketball court defects). Cut and clear hedges perimeters. Re fit goal posts (removed from sockets). Repair broken perimeter fencing (defect). Repair damaged bin and refit in concrete (defect). Grease multi gym.
Iver Heath Recreation Ground	Daily inspections and litter pick. Strim and mow inside and around play area plus blow cuttings. Mow the rec once a week. Mow outside bowls club. Strimmed around play equipment, benches and tractor shed etc. Fill in dog holes when necessary. Mow outside of bowls club. Tape plus retape when necessary netting behind goal (unsafe). Weed treatment to various areas around rec. Mark out football pitch on weekly basis. Fill in holes by benches (defect). Meet Albert to clear hedge cuttings after flailing. Levelling off curbs (defect). Cut hedges by footpath (Albert was unable to gain access). Break up curbing outside pavilion and take to tip (trip hazard) refill with soil. Removed ivy from garages. Cut back low trees around rec. Cleared leaves, blowed drive way and car park. Replaced 4 damaged signs (defect). Clear footpaths plus alleyways.
Swan Meadow	Inspection and litter pick twice a week. (Monday and Friday) Continue to monitor, remove and spray Japanese knotweed. Mow front section plus paths at back. Strim around all tree guards and benches. Cut back and clear unsafe over hanging/broken tree branches. Clear fly tip outside main gate.
St Peter's Churchyard	Inspection, litter pick and clear rubbish from bottom of church yard twice a week (Monday and Friday). Mow and strim inside church yard. Clear debris from trees and blow paths when necessary. Cut back unsafe and overhanging tree branches + cleared. Holes and uneven ground have been filled and topped up when necessary (ongoing). Meet Albert and clear hedges cuttings after flailing. Still waiting on green light from the diocese for boundary fencing.
St Leonards Mound	Inspect and litter pick site once a month. Cut back brambles/nettles from road.
Hardings Row	Inspection and litter picking of site once a month. Repaired damaged fence (defect)

The Ivers Parish Council's Offices	Daily inspection and litter pick. Cut back shrubs, clear pathway, mow and strim in front garden. Sprayed weeds on block paving and around office. Grass seeded front of office. Clearing leaves and acorns from car park. Clear flower beds.
Iver Allotments	Mow and strim pathways. Cut back over hanging bushes.
Iver Heath Allotments	Strimmed pathways. Meet with tree surgeon to look at damaged tree. Cut back branch over hanging path. Stake and tape off out of bounds area (fence go be erected).
All children's/teenage play areas, equipment, out door gym equipment and Riching's Park play area	Daily inspections of equipment and litter picking. Mow, strim and blow around play area at Richings Park when necessary. Weed spraying around park. Repair broken sign Richings Park (defect).
Clock Tower	Daily litter pick + check on shrubs.
Parish Council's noticeboards and fence panels	Insertion of agendas and notices. Repaired notice board clock tower. Fit pad lock and latch to notice board Langley Park road.
All other general work	Meet with various contractors on various sites, open buildings/height barriers and lock up buildings after. Tool maintenance. Ordered and collected new boots from Screwfix. Weekly electric and gas meter readings taken and filed. Weekly van checks. Weekly shower checks in workshop and jubilee pavilion. Grease + clean tractor and trimax when used. Daily disinfecting of high contact points in vans and workshops. Window on big van has been repaired by SMB auto. Cleared cuttings and soil from Richings Park (weekend clear up from volunteers). Identifying plots visited at Church Yard ongoing. Fit wooden backing to NHS sign outside office. One extra key safe have been put up outside to store keys for cleaners. Repair hand brake handle on kubota 4x4. Meet with Martin Marfe to at Iver rec to discuss defects (play area, bmx track and basketball court defect). Fire extinguisher checks with Margaret. Cut around lamppost Coopers Row. Check all things to be PAT tested plus meter readings on all sites with Margaret. Check fire alarms at office and workshops. Fit new fire extinguisher and fire blanket at workshop. Visit all sites with Cllr Kevin Brown looking at asset register. Repair key box at office. Take photos and report to office broken light outside Jubilee pavilion (defect). Repair handle on stand on mower. All services by Browns completed (tractor, trimax, Kubota 4x4 and both ride one). Reset in concrete damaged bollards at Richings Park (defect). Show Cllr Kevin and Cllr Peter around sites. Move furniture around for office. Make list of electric tools for grounds team. Clear all books from library at office in to boxes and store in loft. Bookshelf in to garage and drop books to Iver primary school. Move tables and chairs from Jubilee pavilion to Iver Heath pavilion. Cut back over hanging trees at Cottage in the woods plus clear. Sharpen blades for trimax. Fit new post in car park Iver Heath rec (defect). Window wipers repaired on big van. Repair to torro mower pulley.