



THE IVERS

PARISH COUNCIL

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To: All Members of the Parish Council : You are hereby summoned to attend the **Parish Council meeting incorporating the Policy, Finance and General Purposes Committee of The Ivers Parish Council** to be held on Monday 22nd June, 2020 commencing at 6.00pm. This meeting will be held by Zoom Video Conference for the purpose of transacting the following business.

Instructions for joining the Zoom meeting


<https://us02web.zoom.us/j/84637842962?pwd=Zk4yNWx6R2p4WjdQS0hUUCtXbzI2dz09>








Meeting ID: 846 3784 2962

Password: 069643

Stephanie Bennett
Clerk to the Council

AGENDA

1	APOLOGIES FOR ABSENCE	
2	DECLARATIONS OF INTEREST a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest; b. To receive any written requests for dispensations for disclosable pecuniary interests; c. To grant any requests for dispensation as appropriate.	
3	PUBLIC PARTICIPATION <i>An Open Session will be held for members of the public who may ask questions or submit comments about agenda items/parish council matters. Parish Councillors may also make comment at this time. If there is a representative from Thames Valley Police, and/or a Buckinghamshire Council Member in attendance, there will be an opportunity for them to report on any relevant matter or ask/answer questions. Each person speaking will usually be limited to three minutes. Duration of this part of the meeting usually to be no longer than fifteen minutes</i>	
4	MINUTES To confirm and sign the minutes of the meeting held on the 18 th May 2020	 Minutes of the THE IVERS PARISH COUNCIL

5	CHAIRMAN'S ANNOUNCEMENTS	
6	COMMITTEE MINUTES To receive and confirm the following minutes: <ol style="list-style-type: none"> a) Planning Committee held 26th May 2020 b) Amenities Committee held 27th May 2020 c) Highways Committee held 10th June 2020 	 Minutes of Planning 26th May 2020 draft  Amenities Cttee Minutes (Final) - 18th  Minutes 10 June 2020.pdf
7	MEMBER REPORTS EXTERNAL BODIES To receive member reports on activities of external bodies	
8	COUNCILLOR VACANCIES To consider the report of the Clerk and agree the process for filling the Council's casual vacancies	 Co-option process.pdf
9	COVID-19 <ol style="list-style-type: none"> a) Chairman to report on the community support work being undertaken by the Council b) To consider the draft risk assessment for 'Return to Work' c) To consider the draft flexi-time working policy 	 Covid-19 return to work 16 June 2020.pd  Flexi time working June 2020.pdf
10	FIXED ASSET REGISTER To receive the fixed asset register as at 31 March 2020 <ol style="list-style-type: none"> a) <u>Summary of assets removed 2019 – 2020</u> <ul style="list-style-type: none"> • Office Chair £311 • Special gates £1,300.20 • Strimmer/brushcutter/Stihl £324.50 • Enviro back pack £725 • Chainsaw Stihl £315 • Flymo £324.50 • Mulch and Recycle £7,074 • Stihl Strimmer £325 • 4 no. noticeboards £4,372 • 4 no. Benches/seats £1,666.67 • Small concrete storage £53,045 b) <u>Summary of assets added 2019 – 2020</u> <ul style="list-style-type: none"> • Folding doors £764 • New Boiler £7,933 • Fire proof safe £895 • Power Tool Kit £525 • Hammer Drill £245.79 • Defibrilator £2,129 • Hazardous Substances Cabinet £270.95 • Garage Shelving £269.91 	 Fixed Assets EOY final 2019 - 2020.pdf

	<ul style="list-style-type: none"> • Car park £55,805 • Disabled spaces £7,850 • Gazebos £381.65 • Play equipment Iver Rec £3,278 • Play equipment Iver Heath Rec £15,000 • Sign for Iver Heath Copse £409 • Footway Lighting £2,384.23 • White Gate £1,170.30 • Lockbox for barrier £366.67 	
11	INTERNAL AUDIT To receive and consider the Internal Auditors Report (to be available 19 th June 2020)	
12	ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN To receive the report of the Clerk (to be available Friday 19 th June 2020)	
13	FINANCE <ul style="list-style-type: none"> a. To receive the schedule of payments for May 2020 b. To receive the budget reports for Policy, Finance and General Purposes Committee c. To receive the balance sheet as at 31 May 2020 d. To note the reconciliation of the banking statements up to 25 May 2020 	

2. MEMORIALS POLICY

To consider and agree the draft Memorials Policy

3. CHRISTMAS LIGHTS

To consider the report of the Clerk (to be available Friday 19th June 2020)

4. WEBSITE/PRESS RELEASES:

To consider and agree the information to draw to the attention of the press

5. EXCLUSION OF THE PUBLIC AND PRESS

To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential

6. IVER HEATH ALLOTMENTS

Clerk to report